



# CSURMA EXECUTIVE COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
2. Ming Tung (Mike) Lee, California State University Sacramento, 6000 J. Street, Sacramento, CA

Meeting Date: March 10, 2016  
Time: 2:30 PM

Primary Location: Alliant Insurance Services, Inc.  
100 Pine Street, 11<sup>th</sup> Floor  
San Francisco, CA 94111

Reconvene: March 11, 2016  
8:00 AM

Legend: **A** = Action  
**I** = Information  
**V** = Verbal  
**S** = Separate

**A. CALL TO ORDER**

1. **Approval of the Agenda** A p. 4

**B. PUBLIC COMMENTS**

**C. CONSENT CALENDAR** A

*The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

1. **Approval of Minutes – January 10, 2016** p. 5  
*The Committee will be asked to approve the minutes from their last meeting.*
2. **Financial Report**
  - a. Draft Financial Statement at December 31, 2015 p. 16
  - b. Treasurer’s Quarterly Investment Report at December 31, 2015 p. 28
3. **FY 2015/2016 Midterm Budget Amendments and Adoption of Resolution No. 01-16 (EC)** p. 35  
*The Committee will be asked to approve the mid-term amendments to the FY 15/16 budget and to adopt of Resolution 01-16 (EC)*
4. **Adoption of Final 2016 CSURMA Meeting Calendar** p. 76  
*The Committee will be asked to adopt the final 2016 CSURMA meeting calendar which includes the final date and times in November for the Executive Committee and Board of Directors meetings*

**D. GENERAL ADMINISTRATION**

1. **Chancellor’s Office Services Budget Proposal for FY 2016/2017** A p. 78  
*The Committee will be asked to approve the Chancellor’s Office Services budget proposal for FY 16/17, taking action as appropriate*
2. **Campus Risk Pool Rating Plan for Bond Funded Facilities** A p. 83  
*The Committee will be asked to approve the final Campus Risk Pool Rating Plan for Bond Funded Facilities*
3. **University’s Business Personal Property Program (Campus 86)** A p. 84  
*The Committee will review estimated costs for providing the blanket coverage and approve the Campus 86 program*
4. **FY 2016/2017 Operating Budget** A p.87  
*The Committee will be asked to review and recommend approval for the FY 16/17 budget to the Board of Directors, with revisions as necessary*
5. **Campus Coverage Programs FY 2016/2017 Rates and Gross Funding** A p. 126  
*The Committee will be asked to review and approved FY 2016/2017 final rates and funding.*
6. **Report of Nominating Committee on Executive Committee Elections** I p. 135  
*The Committee will receive a report from the Nominating Committee for Executive Committee elections*
7. **Progress of the Master Insurance and Indemnity Student Placement Agreements** I p. 140  
*The Committee will hear an update on the implementation of the student placement agreements*
8. **Insurance Policy Database** A p. 141  
*The Committee will be asked to delegate authority to negotiate and execute agreements to obtain software licenses.*
9. **Policy and Procedure #18 – Board of Directors Participation and Executive Committee Nominations and Elections Process** A p. 143  
*The Committee will be asked to recommend approval to the Board of Directors of the amendments to Policy and Procedure #18*

**E. STANDING COMMITTEE REPORTS**

1. **AIME Program Update** I p. 146  
*The Committee will receive a verbal report of the AIME programs.*
2. **AORMA Programs Update** I p. 147  
*The Committee will receive a verbal report on the AORMA programs.*

**F. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – A**  
*Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.*

1. **CSU v. SELF**
2. **Carlson Lynch ADA Letter**

**G. INFORMATION ITEMS**

1. **Review of the Praesidium Utilization Report** **I** p. 148  
*The Committee will review the current utilization report provided by Praesidium*
2. **Agility Recovery Utilization Report** **I** p. 150  
*The Committee will review the current utilization report provided by Agility Recovery*
3. **Service Provider Performance Evaluation of CSURMA Vendors** **I** p. 154  
*The Committee will review the service provider performance evaluation report*
4. **2016 Fitting the Pieces Together Conference** **I** p. 160  
*The Committee will hear an update on the conference planning*
5. **Concussion Mitigation Training Program Status** **I** p. 164  
*The Committee will receive an update regarding the implementation of the proposed concussion management training*
6. **Review of FY 2015/2016 Long Range Planning Goals** **I** p. 166  
*The Committee will be asked to review and discuss the FY 15/16 Long Range planning items*
7. **2016 CSURMA Meeting Calendar** **I** p. 170  
*The Committee will review the 2016 CSURMA Meeting Calendar.*
8. **CSURMA Administrative Service Calendar** **I** p. 172  
*The Committee will review the CSURMA Administrative Service Calendar*
9. **CSURMA Executive Committee & Staff Contact List** **I** p. 177  
*The Committee will review the contact list, making revisions as appropriate*

**H. ADJOURNMENT** **A**

*The next CSURMA Executive Committee meeting is scheduled for Friday, May 6, 2016, in Long Beach. If you have questions regarding the agenda package, please contact Mimi Long at [mlong@alliant.com](mailto:mlong@alliant.com) / (415) 403-1423 or Tevea Him at [thim@alliant.com](mailto:thim@alliant.com) / (415) 403-1416*