



CSURMA AORMA COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA AORMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

- 1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
- 2. Cheree Aguilar, San Jose State University Research Foundation, One Washington Square, San Jose, CA
- 3. Dave Nakamura, Humboldt State University Center, 1 Harpst Street, Arcata, CA

Meeting Date: May 5, 2016 **Location:** CSU Chancellor’s Office, Munitz Room
 401 Golden Shore
Time: 10:00 a.m. Long Beach, CA 90802

Legend:
 A = Action
 I = Information
 V = Verbal

A. CALL TO ORDER

- 1. **Approval of Agenda** **A** p. 4

B. PUBLIC COMMENTS

C. CONSENT CALENDAR
The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- 1. **Approval of Minutes – March 10, 2016** **A** p. 5

D. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 11126(f)(1)
Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.

E. STANDING COMMITTEE REPORTS

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| 1. Programs Committee Report | I | <i>p. 19</i> |
| 2. AOA Executive Committee Report | I | <i>p. 20</i> |

F. GENERAL ADMINISTRATION

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| 1. Update of Excess Insurance Renewals
<i>The Committee will receive a verbal report on the excess insurance renewals</i> | I | <i>p. 21</i> |
| 2. AORMA Liability Program Memorandum of Coverage
<i>The Committee will be asked to approved the reviewed Liability Program memorandum of coverage</i> | A | <i>p. 22</i> |
| 3. Alliant Risk Control Consulting Renewal Contract Proposal for FY 2016/2017
<i>The Committee will be asked to review and approve the renewal contract for Alliant Risk Control Consulting</i> | A | <i>p. 67</i> |
| 4. Online Training Platform
<i>The Committee will be asked to review and approve the contract extension for TargetSolutions, and approve an agreement with the Chancellor's Office, Systemwide Professional Development</i> | A | <i>p. 76</i> |
| 5. Policy and Procedure Review
<i>The Committee will be asked to review and approve revisions to AORMA's Policies and Procedures as appropriate</i> | A | <i>p. 83</i> |
- a. A-3 – Target Surplus Funding Policy
 - b. A-4 – Dividends and Assessments
 - c. A-5 – Annual Calendar of Reports, Audits and Filings
 - d. A-6 – Risk Reduction Innovation Matching Grant Incentive Program
 - e. A-8 – Closed Session
 - f. L-1 – Liability Claims Reporting
 - g. L-3 – Approved Legal Counsel Selection
 - h. L-4 – Employee Driving Standards
 - i. L-6 – Requirement to Purchase PAI for all Activities Involving Minors
 - j. UI-1 – Formula for Determining UIP Annual Deposit
 - k. W-2 – Workers' Compensation Contribution Payments
 - l. W-3 – Workers' Compensation Experience Modifications
 - m. W-4 – Workers' Compensation Claims Handling
 - n. W-5 – Workers' Compensation Claims Settlement Authority
 - o. W-6 – Workers' Compensation Volunteer Coverage
 - p. W-8 – Workers' Compensation Renewal Payroll Reporting

6.	CSURMA AORMA Committee Election Results <i>The Committee will review the election results for the AORMA Committee term July 1, 2015 to June 30, 2017</i>	I	<i>p. 135</i>
7.	Integration of Auxiliary Organizations into the Campus Continuity of Operations and Emergency Operations Plan <i>The Committee will hear an update regarding the integration of the Auxiliary Organization</i>	A	<i>p. 136</i>
8.	Watercraft Tracking Program <i>The Committee will hear an update regarding the Watercraft Tracking Program</i>	I	<i>p. 137</i>
9.	AOA Annual Conference – Risk Management Sessions <i>The Committee will be asked to discuss the proposed Risk Management Sessions for the 2017 AOA Conference</i>	A	<i>p. 140</i>
G.	INFORMATION ITEMS		
1.	CSURMA AORMA 2016 Meeting Calendar	I	<i>p. 141</i>
2.	AORMA Long Range Action Plan	I	<i>p. 143</i>
3.	AORMA Service Calendar	I	<i>p. 147</i>
4.	CSURMA AORMA Program Administrator’s Contact Lists	I	<i>p. 154</i>
5.	AORMA Committee Members - Effective 7/1/15	I	<i>p. 167</i>
6.	Policy & Procedure A-7 – CSURMA Travel Reimbursement Policy	I	<i>p. 169</i>
7.	CSU IIPP WorkGroup	I	<i>p. 172</i>
H.	ADJOURNMENT		

The next AORMA Committee meeting is scheduled for September 7 and 8, 2016 at the Alliant Office in Sacramento, CA. If you have questions regarding the agenda package, please contact Mimi Long at mlong@alliant.com / (415) 403-1423 or Tevea Him at thim@alliant.com / (415) 403-1416