



CSURMA AORMA COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA AORMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date:	September 8, 2016	Location:	Alliant Insurance Services
Time:	9:00 a.m.		2180 Harvard St., Ste 460
			Sacramento, CA 95815

A = Action
 I = Information
 V = Verbal

- A. CALL TO ORDER**
 - 1. **Approval of the Agenda** A pg. 4
- B. PUBLIC COMMENTS**
- C. STANDING COMMITTEE REPORTS**
 - 1. **Programs Committee Report** I pg. 5
 - 2. **AOA Executive Committee Report** I pg. 8
- D. CONSENT CALENDAR**
 - 1. **Approval of Minutes – May 5, 2016** A pg. 9
The Committee will be asked to approve the minutes from its last meeting.
 - 2. **Review of FY 17/18 AORMA Liability and Workers’ Compensation Program Actuarial Studies** A pg. 22
The Committee will be asked to review and accept the FY 17/18 AORMA Liability Program and Workers’ Compensation actuarial reports.

- 3. Adoption of CSURMA AORMA 2017 Meeting Calendar** **A** *pg. 39*
The Committee will be asked to review and approve the 2017 CSURMA AORMA meeting calendar

- E. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 11126(f)(1)** **A**
Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.

 - 1. Arce vs. Associated Students, CSU Northridge, Inc.
 - 2. Harryman vs. The Student Union of San Jose State University
 - 3. New Facility vs. Associated Students of CSU, Sacramento
 - 4. Adams vs. Associated Students of CSU, Sacramento
 - 5. Evangelina Grajeda vs The Cal Poly Pomona Foundation, Inc.
 - 6. India Baker vs San Diego State University Research Foundation
 - 7. Xing Mu vs CSU Dominguez Hills Foundation

- F. GENERAL ADMINISTRATION**

 - 1. Insurance Renewals Report** **I** *pg. 41*
The Committee will receive a report on the completion of insurance renewal negotiations.

 - 2. Target Surplus Funding Report and Dividend Calculation** **A** *pg. 43*
The Committee will be asked to review the AORMA Target Surplus Funding Report and to approve a dividend for the Liability and Workers' Compensation programs to be released in July, 2017.

 - 3. Review and Approval of the FY 17/18 – Total Funding** **A**
The Committee will be asked to approve the total FY 17/18 funding amount for the AORMA Programs:

 - a. Liability Program *pg. 52*
 - b. Workers' Compensation Program *pg. 56*
 - c. Property Program *pg. 60*
 - d. Crime Program *pg. 62*

 - 4. Policy and Procedure W-3 – Claims Handling Procedures and Guidelines** **A** *pg. 65*
The Committee will be asked to approve the revisions to Policy and Procedure W-3, with modifications as appropriate.

5. **Policy and Procedure L-8 – Liability Program Member Allocation Formula** A pg. 78
The Committee will be asked to approve the new Policy and Procedure L-8 as recommended by the Programs Committee, with modifications as appropriate.
 6. **Policy and Procedure A-2 – AORMA Committee and Standing Committee Roles and Responsibilities** A pg. 84
The Committee will be asked to approve revisions to Policy and Procedure A-2 with modifications as appropriate.
 7. **Liability Memorandum of Coverage effective July 1, 2016** A pg. 92
The Committee will be asked to ratify the memorandum of coverage to be used effective July 1, 2016.
 8. **AORMA Workers’ Compensation Program Claims Administration Audit Report** A pg. 137
The Committee will be asked to accept the Workers’ Compensation Claims Audit
 9. **AORMA Committee Meeting - October 20, 2016 Discussion of Meeting location** A pg. 156
The Committee will be asked to discuss the proposed meeting date and meeting items.
 10. **Maximum Allowable Hourly Rate for Legal Counsel** A pg. 157
The Committee will be asked to review the AORMA Approved Legal Counsel List and to approve the maximum allowable hourly rate for legal counsel
- G. INFORMATION ITEMS**
1. Praesidium Contract for Prevention of Abuse of Minors pg. 173
 2. Master Enabling Agreement for Transportation with GoGround pg. 196
 3. Fine Arts, Archives and Artifacts Program Launch pg. 208
 4. CSURMA AORMA 2016 Meeting Calendar pg. 213
 5. CSURMA AORMA Program Administrator’s Contact Lists pg. 215
 6. AORMA’s Travel Reimbursement Policy pg. 228
 7. AORMA Committee Members - Effective 7/01/16 pg. 231
 8. CSURMA Administrative Service Calendar pg. 233
- H. ADJOURNMENT**

The next AORMA Committee meeting is scheduled for October 20, 2016 at 10:00 AM in San Francisco. Please contact Mimi Long mlong@alliant.com or Tevea Him thim@alliant.com with questions.