



# CSURMA EXECUTIVE COMMITTEE MEETING AGENDA

## “This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date: September 23, 2016  
Time: 10:00 AM  
Primary Location: Alliant Insurance Services  
1301 Dove Street, Suite 200  
Newport Beach, CA 92660

Legend: **A** = Action  
**I** = Information  
**V** = Verbal

### A. CALL TO ORDER

- 1. Approval of the Agenda A p. 4

### B. PUBLIC COMMENTS

### C. CONSENT CALENDAR

*The Committee will be asked to take action on the consent calendar items as a group; however, a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

- 1. Approval of Minutes – May 6, 2016 and September 7, 2016 A p. 5  
*The Committee will be asked to approve the minutes from its last meetings.*
- 2. Financial Report
  - a. Receipt and Review of the Draft Financial Statements at June 30, 2016 A p. 21
  - b. Treasurer’s Report at June 30, 2016 A p. 29

- 3. Adoption of CSURMA Executive Committee and Board of Directors 2017 Meeting Calendar A p. 36  
*The Committee will be asked to take action to set the Committee’s meeting calendar for 2017*

### D. GENERAL ADMINISTRATION

- 1. Report on Independent Auditor’s Financial Audit as of June 30, 2016 A p. 38  
*The Committee will receive a report on the fiscal year 2015/2016 Financial Audit, taking action as appropriate*

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| <p><b>2. Insurance Renewals Report</b><br/> <i>The Committee will receive a report on the completion of insurance renewal negotiations and may take action or provide direction as necessary</i></p>   | <p><b>A</b></p> | <p><i>p. 113</i></p> |
| <p><b>3. Evaluation of Captive Insurance Vehicle</b><br/> <i>The Committee will be asked to discuss the formation of a captive insurance vehicle.</i></p>  | <p><b>A</b></p> | <p><i>p. 115</i></p> |
| <p><b>4. CSURMA Member Loan Policy and Allocation of Investable Assets</b><br/> <i>The Committee will hear a report regarding the alternate investment options for CSURMA.</i></p>   | <p><b>A</b></p> | <p><i>p. 177</i></p> |
| <p><b>5. FY 2017/18 Rates and Gross Funding Campus Coverage Programs</b><br/> <i>The Committee will be asked to recommend to the Board of Directors the campus program rates for the upcoming fiscal year.</i></p>   | <p><b>A</b></p> | <p><i>p. 178</i></p> |
| <p><b>6. Pooled Program Funding Status</b></p>   |                 |                      |
| <p><b>a. Campus Risk Pools Funding Status at June 30, 2016</b><br/> <i>The Committee will receive a report on the pooled program funding status at June 30, 2016.</i></p>  | <p><b>I</b></p> | <p><i>p. 190</i></p> |
| <p><b>b. Evaluation of Potential Campus Risk Pool Dividends and Assessments</b><br/> <i>The Committee will consider whether to declare a dividend or assessment from the Campus Risk Pool.</i></p>   | <p><b>A</b></p> | <p><i>p. 196</i></p> |
| <p><b>7. Updated Liability Program Memoranda of Coverage</b><br/> <i>The Committee will be asked to ratify the final version of the Campus Liability Risk Pool memorandum of coverage to be used effective July 1, 2016.</i></p>                           | <p><b>A</b></p> | <p><i>p. 207</i></p> |
| <p><b>8. Campus Risk Pools Rating Plans Task Group</b><br/> <i>The Committee will hear a report regarding the discussion at the RPTG meeting.</i></p>  | <p><b>I</b></p> | <p><i>p. 285</i></p> |
| <p><b>9. Insurance Policy Database ** Time Certain 11:00am Presentation by Ventiv **</b><br/> <i>The Committee will hear a presentation by Ventiv and will be asked to approve the selection of services and/or software to be utilized by CSURMA.</i></p> | <p><b>A</b></p> | <p><i>p. 317</i></p> |
| <p><b>10. Campus Workers' Compensation Program Aggregate Stop Loss Coverage Status (PARCEL)</b><br/> <i>The Committee will review the current workers' compensation aggregate stop loss report.</i></p>  | <p><b>I</b></p> | <p><i>p. 334</i></p> |
| <p><b>11. Master Out-of-State On-Line Education Surety Bond</b><br/> <i>The Committee will hear an update regarding the placement of a Systemwide blanket bond, providing direction to Staff as appropriate.</i></p>                                       | <p><b>A</b></p> | <p><i>p. 336</i></p> |

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| <b>12.</b>   | <b>Risk Program Benchmarking and Trend Analysis Project Update</b><br><i>The Committee will review the conceptual proposal for the sustainable long-term benchmarking program.</i>                             | <b>A</b> | <i>p. 337</i> |
| <b>13.</b>   | <b>CSURMA Communications and Outreach Plan</b><br><i>The Committee will discuss strategies for effective communication.</i>  | <b>A</b> | <i>p. 339</i> |
| <b>14.</b>   | <b>Risk Management Innovation Grant Program</b><br><i>The Committee will be asked to review the grant applications and provide approval as appropriate</i>   | <b>A</b> | <i>p. 340</i> |
| <b>15.</b>   | <b>Workers' Compensation Program Claims Closure Initiative Update</b><br><i>The Committee will hear an update regarding recent activities</i>  | <b>I</b> | <i>p. 362</i> |
| <b>16.</b>   | <b>Member Loan Requests</b><br><i>The Committee will be asked to review the proposed member loan requests and provide approval as appropriate.</i>   | <b>A</b> | <i>p. 364</i> |
| <br><b>E. OTHER PROGRAMS</b>   |  |          |               |
| <b>1.</b>  | <b>AORMA Programs Update</b><br><i>The Committee will receive a verbal report on the AORMA programs</i>  | <b>I</b> | <i>p. 373</i> |
| <b>2.</b>  | <b>AIME Program Update</b><br><i>The Committee will receive a verbal report on the AIME</i>  | <b>I</b> | <i>p. 374</i> |
| <br><b>F. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) &amp; 11126(f)(1)</b> |  |          |               |
|  | <i>– Action may be taken per Government Code Section 11126(e)(1) &amp; 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.</i> | <b>A</b> |               |
| <b>1.</b>  | <b>Sargent vs Sonoma State University</b>  |          |               |
| <b>2.</b>  | <b>Gupta vs San Francisco State University</b>   |          |               |
| <b>3.</b>  | <b>Burns vs San Diego State University</b>   |          |               |
| <br><b>G. INFORMATION ITEMS</b>  |  |          |               |
| <b>1.</b>  | <b>Review of FY 2016/2017 Long Range Planning Goals</b>  | <b>I</b> | <i>p. 375</i> |
| <b>2.</b>  | <b>CSURMA Administrative Service Calendar</b>  | <b>I</b> | <i>p. 379</i> |
| <b>3.</b>  | <b>2016 CSURMA Meeting Calendar</b>  | <b>I</b> | <i>p. 386</i> |
| <b>4.</b>  | <b>CSURMA Executive Committee &amp; Staff Contact List</b>   | <b>I</b> | <i>p. 388</i> |
| <br><b>H. ADJOURNMENT</b>  |  |          |               |

**The next CSURMA Executive Committee meeting is scheduled for November 2, 2016, during the Fitting the Pieces Together Conference, in Sacramento, CA**

*If you have questions regarding the agenda package, please contact Mimi Long at [mlong@alliant.com](mailto:mlong@alliant.com) / (415) 403-1423 or Tevea Him at [thim@alliant.com](mailto:thim@alliant.com) / (415) 403-1416*