

# CSURMA AORMA COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA AORMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
2. Dave Nakamura, Humboldt State University Center, 1 Harpst Street, Arcata, CA
3. Jim Reinhart, University Enterprises, Inc. (UEI), 6000 J Street, Sacramento, CA

<b>Meeting Date:</b>	May 4, 2017	<b>Location:</b>	CSU Chancellor’s Office, Anacapa Room 401 Golden Shore Long Beach, CA 90802
<b>Time:</b>	10:00 AM		

**Legend:**  
A = Action  
I = Information  
V = Verbal  
S = Separate

## A. CALL TO ORDER

1. **Approval of Agenda** A p. 4

## B. PUBLIC COMMENTS

## C. CONSENT CALENDAR

*The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

1. **Approval of Minutes – March 9, 2017** A p. 5

## D. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 11126(f)(1)

*Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.*

1. CSUN daycare litigation update
2. Arce v CSUN ASI
3. Tu Nghiem v CSU Associated Students, Inc. (Aquatic Center)
4. Diane Adams v Sacramento State Associated Students, Inc (Aquatic Center)

- 5. Grajeda v. Cal Poly Pomona Foundation
- 6. Ming Xu v CSU Dominguez Hills Foundation
- 7. Schwemley v CSU Sacramento Union
- 8. Jennifer Garcia, et. al. (Class Action) v CSU Fullerton Auxiliary Services Corp

**E. STANDING COMMITTEE REPORTS**

- 1. **Programs Committee Report** **I** p. 18
- 2. **AOA Executive Committee Report** **I** p. 19

**F. GENERAL ADMINISTRATION**

- 1. **Excess Insurance Renewals and Underwriter Meetings Report** **A** p. 20  
*The Committee will receive a verbal report on the excess insurance renewals*
- 2. **On-Line Training Platform Update** **A** p. 23  
*The Committee will hear an update on the AORMA members' transition to the SkillPort platform*
- 3. **Member Allocation Formula Review** **A**  
*The Committee will be asked to approve changes to the Liability, Workers' Compensation, Crime, Property, Unemployment Insurance member allocation formulas to be effective for the FY 18/19 program year. The Committee will also be asked to approve changes to the following Policies and Procedures.*
  - a. L-8 – Liability Program Member Allocation Formula p. 25
  - b. C-1 – Crime Program Member Allocation Formula p. 32
  - c. P-1 – Property Program Member Allocation Formula p. 39
  - d. UI-1 – Formula for Determining UIP Annual Deposit p. 45
  - e. W-1 – Workers' Compensation Program Member Allocation Formula p. 49
- 4. **Alliant Risk Control Consulting Presentation** **I** p. 56  
**\*\* Time Certain \*\* for 11:00 AM**  
*ARCC will provide an overview of the services provided under the current contract with CSURMA AORMA*
- 5. **CSURMA AORMA Committee Election Results** **I** p. 59  
*The Committee will review the election results for the AORMA Committee term July 1, 2017 to June 30, 2019*
- 6. **Watercraft Program Update** **A** p. 60  
*The Committee will be asked to delegate authority to the CSURMA Secretary-Authority to bind coverage.*



- 7. **AOA Annual Conference – Risk Management Sessions** **A** p. 66  
*The Committee will be asked to discuss the proposed Risk Management Sessions for the 2018 AOA Conference*
  
- 8. **CSURMA October 2017 Meeting Date Proposed Change** **A** p. 68  
*The Committee will be asked to discuss the proposed meeting date changes*
  
- G. INFORMATION ITEMS**
  

  - 1. CSURMA AORMA Meeting Calendar **I** p. 69
  - 2. AORMA Long Range Action Plan **I** p. 71
  - 3. AORMA Service Calendar **I** p. 74
  - 4. CSURMA AORMA Program Administrator’s Contact Lists **I** p. 81
  - 5. AORMA Committee Roster **I** p. 94
  - 6. Policy & Procedure A-7 – CSURMA Travel Reimbursement Policy **I** p. 96

  
- H. ADJOURNMENT**

*The next AORMA Committee meeting is scheduled for September 6 and 7, 2017 at the Alliant Office in Sacramento, CA. If you have questions regarding the agenda package, please contact Mimi Long at [mlong@alliant.com](mailto:mlong@alliant.com) / (415) 403-1423 or Tevea Him at [thim@alliant.com](mailto:thim@alliant.com) / (415) 403-1416*