



## CSURMA AORMA OFFICERS RETREAT “This is an Open Public Meeting”

*In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**Monday, July 17, 2017**  
 11:30 AM – 4:00 PM (Est.)

**Tuesday, July 18, 2017**  
 8:00 AM – 11:00 (Est.)

**Alliant Insurance Services, Inc.**  
 Torrey Pines Conference Room  
 701 B Street, 6<sup>th</sup> Floor  
 San Diego, CA 92101

<b>A.</b>	<b>TOPICS FOR DISCUSSION</b>	<b>Page</b>
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11.	Review of Member Allocation Formulas	I	<i>p. 51</i>
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	b. Workers' Compensation Rating Plan		
	c. Property Rating Plan		
	d. Crime Rating Plan		
	e. Unemployment Insurance Program		
12.	CSURMA AORMA Communication	I	<i>p. 77</i>
13.	Succession Planning	A	<i>p. 78</i>
	a. AORMA Committee and Standing Committee Roster and Org Chart @ July 1, 2017		
	b. Policy & Procedure A-1 – AORMA Committee Composition, Elections and Term Limits		
	c. Policy & Procedure A-2 – AORMA Committee and Standing Committee Roles and Responsibilities		
14.	CSURMA AORMA Program Staff	I	<i>p. 89</i>
15.	AOA Conference – Session Topics	I	<i>p. 94</i>
	a. Major Property Losses Pre and Post		
	b. Cyber Risks		
	c. Wellness Center: Insurance Requirements, Waives, Maintenances, Etc.		
	d. Programs for Minors: Insurance Requirements, Waivers, Etc.		
16.	Ideas for Creation or Modification of CSURMA AORMA Programs and/or Services	A	<i>p. 95</i>
17.	Recap of Projects to be Included on the FY 17/18 AORMA Long Range Action Plan	I	<i>p. 96</i>
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	a. List of member EPL deductibles		
	b. Total funding report for FY 17/18		
	c. Policy & Procedure L-1 – Claims Reporting		
	d. Policy & Procedure L-2 – Liability Claims Administration and Litigation Management		
	e. Policy & Procedure L-3 – Legal Counsel Selection		
	f. Policy & Procedure L-4 – Employee Driving Standards		
	g. Policy & Procedure L-5 – Guidelines for Extending Liability Coverage to Non-Auxiliary Organizations		
	h. Policy & Procedure L-6 – Requirement to Purchase PAI for all Activities Involving Minors		
	i. Policy & Procedure L-7 – Employment Practices Deductible		
	j. Policy & Procedure L-8 – Liability Program Member Allocation Formula		

2.	Workers' Compensation Program	I	p. 139
	a. Total funding report for FY 17/18		
	b. W-1 - Workers' Compensation Member Allocation Formula		
	c. W-2 - Requirement of Members to Maintain Experience Modification Factor of 1.25 or Less		
	d. W-3 - Claims Handling Procedures and Guidelines		
	e. W-4 - Workers' Compensation Coverage Claims Settlement Authority		
	f. W-5 - Volunteer Coverage		
3.	Property Program	I	p. 166
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	b. P-1 – Property Program Member Allocation Formula		
4.	Crime Program	I	p. 171
	a. Total funding report for FY 17/18		
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5.	Unemployment Insurance Program	I	p. 175
	a. UI-1 - Formula for Determining Unemployment Insurance Program Annual Contributions		
6.	Target Surplus Funding Policy / Dividends	I	p. 178
	a. Policy & Procedure A-3 – Target Surplus Funding Policy		
	b. Target surplus funding report		
	c. History of dividends declared		
	d. Policy & Procedure A-4 – Dividends and Assessments		
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	a. Schedule for review of AORMA's policies and procedures		
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10.	CSURMA AORMA Policies and Procedures (remaining)	I	p. 249
	a. Policy & Procedure A-5 – Annual Calendar of Reports, Audits and Filings		
	b. Policy & Procedure A-6 – Risk Reduction Matching Grant Program		
	c. Policy & Procedure A-7 – Travel Reimbursement Policy		
	d. Policy & Procedure A-8 – CSURMA AORMA Closed Session Policy		
11.	CSURMA Joint Powers Authority Agreement	I	p. 257
12.	CSURMA Bylaws	I	p. 275
13.	AORMA Participation Agreement	I	p. 289

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