



CSURMA AORMA COMMITTEE MEETING AGENDA
“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA AORMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

- 1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date:	September 7, 2017	Location:	Alliant Insurance Services
Time:	9:00 a.m.		2180 Harvard Street, Suite 460
			Sacramento, CA 95815

A = Action
 I = Information
 V = Verbal

A. CALL TO ORDER

- 1. **Approval of the Agenda** A p. 4
- 2. **Introduction of New Staff and Consultants** I p. 5
The Committee will be introduced to Nada Moeiny, Co-General Counsel for CSURMA, and Yumi Augustus, the new Liability Claims Examiner from Carl Warren & Company

B. PUBLIC COMMENTS

C. STANDING COMMITTEE REPORTS

- 1. **Programs Committee Report** I p. 9
- 2. **AOA Executive Committee Report** I p. 12

D. CONSENT CALENDAR

The Committee will be asked to take action on the consent calendar items as a group; however, a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- 1. **Approval of Minutes – May 4, 2017** A p. 13
The Committee will be asked to approve the minutes from its last meeting.

A Public Entity Joint Powers Authority

- 2. **AORMA Liability and Workers' Compensation Program Actuarial Reports Valued at June 30, 2017** A p. 24
The Committee will be asked to review and accept the FY 18/19 AORMA Liability Program and Workers' Compensation actuarial reports.
- 3. **Adoption of CSURMA AORMA 2018 Meeting Calendar** A p. 37
The Committee will be asked to review and approve the 2018 CSURMA AORMA meeting calendar
- E. **CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 11126(f)(1)** A
Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.
 - 1. Arce v CSUN ASI
 - 2. Diane Adams v Sacramento State Associated Students, Inc (Aquatic Center)
 - 3. Grajeda v Cal Poly Pomona Foundation
 - 4. Ming Xu v CSU Dominguez Hills Foundation
 - 5. Schwemley v CSUS Union
 - 6. Laurie Donnelly v CSU San Marcos Research Services Corp
 - 7. Lynda Ratchford v CSU San Diego Research Foundation
 - 8. Sargent v. Sonoma State University
 - 9. HSU Appeal re: CalPERS
 - 10. Apodaca v. CSU (San Marcos), ASI
- F. **GENERAL ADMINISTRATION**
 - 1. **Insurance Renewals Report** I p. 39
The Committee will receive a report on the completion of insurance renewal negotiations.
 - 2. **Target Surplus Funding Report and Dividend Calculation** A p. 49
The Committee will be asked to review the AORMA Target Surplus Funding Report and to approve a dividend for the Liability and Workers' Compensation programs to be released in July, 2018.
 - 3. **Program Funding** A
The Committee will be asked to approve the total FY 18/19 funding costs for the AORMA Programs:
 - a. Liability Program p. 58
 - b. Workers' Compensation Program p. 63
 - c. Property Program p. 64
 - d. Crime Program p. 66

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| 4. | AORMA Liability Program Memorandum of Coverage
<i>The Committee will be asked to ratify the memorandum of coverage to be used effective July 1, 2017.</i> | A | p. 69 |
| 5. | AORMA Liability Program Claims Administration Audit Report
<i>The Committee will be asked to accept the Liability Claims Audit.</i> | A | p. 110 |
| 6. | Maximum Allowable Hourly Rate for Legal Counsel
<i>The Committee will be asked to review and approve the maximum allowable hourly rate for legal counsel and approve changes to Policy and Procedure L-3.</i> | A | p. 166 |
| 7. | Policy and Procedure A-3 - Target Surplus Funding Policy
<i>The Committee will be asked to approve revisions to Policy and Procedure A-3, with modifications as appropriate.</i> | A | p. 181 |
| 8. | Policy and Procedure A-2 – AORMA Committee and Standing Committee Roles and Responsibilities
<i>The Committee will be asked to approve revisions to Policy and Procedure A-2, with modifications as appropriate.</i> | A | p. 187 |
| 9. | Auxiliary Organization Employee Benefits Program
<i>The Committee will be asked to discuss the formation of an AORMA Benefits Program and to recommend approval to the Executive Committee as appropriate</i> | A | p. 194 |
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| G. | INFORMATION ITEMS | | |
| 1. | Praesidium Contract | | p. 195 |
| 2. | CSURMA AORMA 2017 Meeting Calendar | | p. 217 |
| 3. | CSURMA AORMA Program Administrator’s Contact Lists | | p. 219 |
| 4. | AORMA’s Travel Reimbursement Policy | | p. 223 |
| 5. | AORMA Committee Members - Effective 7/01/17 | | p. 226 |
| 6. | CSURMA Administrative Service Calendar | | p. 228 |
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| H. | ADJOURNMENT | | |

The next AORMA Committee meeting is scheduled for October 26, 2017 at 10:00 AM in Long Beach. Please contact Mimi Long mlong@alliant.com or Tevea Him thim@alliant.com with questions.