



# CSURMA AORMA COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

*In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA AORMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
2. Dave Nakamura, Humboldt State University Center, 1 Harpst Street, Arcata, CA
3. Trina Knight, University Enterprises, Inc., CSU Sacramento, 6000 J Street, Bookstore Bldg., #3900, Sacramento, CA

**Meeting Date:** March 8, 2018  
**Time:** 10:00 AM

**Location:** CSU Chancellor’s Office  
401 Golden Shore, Munitz Room  
Long Beach, CA 90802

**Legend:** **A** = Action may be taken  
**I** = Information only  
**V** = Verbal discussion

**A. CALL TO ORDER**

1. **Approval of the Agenda** **A** p. 4

**B. PUBLIC COMMENTS**

**C. CONSENT CALENDAR** **A**

*The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

1. **Approval of Minutes - December 7, 2017** p. 5  
*As part of the Consent Calendar, the Committee will be asked to approve the minutes of the last meeting.*
2. **FY 2017/2018 CSURMA Midterm Budget Amendments** p. 13  
*As part of the Consent Calendar, the Committee will be asked recommend approval to the Executive Committee of the FY 17/18 CSURMA Midterm Budget Amendments.*
3. **AORMA Policies and Procedures Review** p. 27  
*As part of the Consent Calendar, the Committee will be asked to approve the revisions to the Policies and Procedures shown below.*
  - a. L-1 – Liability Claims Reporting
  - b. L-2 – Liability Claims Administration and Litigation Management
  - c. W-2 – Requirement of Members to Maintain Experience Modification Factor of 1.25 or Less

- d. A-5 – Calendar of Reports, Audits, Filings and Reviews
- e. W-5 – Volunteer Coverage

**D. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 1126(f)(1) A**

*Action may be taken per Government Code Section 11126(e)(1) & 1126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.*

1. ADA accessibility claim against Cal Poly Pomona and Foundation
2. Jenna Bailey v. Cal Poly Corporation
3. Eric Schofield v. CSULB Research Foundation
4. Yvonne Choyce v. University Enterprises, CSU Sacramento
5. Lorraine Ramos v. SDSU ASI
6. Robert Uribe v. University Enterprises, CSU Sacramento
7. Patricia Motooka v. CSU Chico ASI
8. Judi Soderstrom v. Cal Poly Corporation
9. Chrisanne Lazar v. Cal Poly Corporation
10. CNA v. California State University Fullerton Auxiliary Services
11. CalPERS adv. HSU Auxiliary
12. Apodaca v. CSU and ASI
13. Arce v CSUN ASI
14. Adams v Sacramento State Associated Students, Inc (Aquatic Center)
15. Ratchford v CSU San Diego Research Foundation
16. Richardson v. CSU Fullerton ASI
17. Damberger v – Capital Public Radio, Inc., CSU Sacramento
18. Heard v. CSU Long Beach ASI
19. Casillas (website) v. Cal Poly Pomona Foundation
20. O’Shea v. San Diego Research Foundation
21. Wattenburg v. Chico Research Foundation

**E. STANDING COMMITTEE REPORTS**

- |    |                                |          |              |
|----|--------------------------------|----------|--------------|
| 1. | Programs Committee Report      | <b>I</b> | <i>p. 65</i> |
| 2. | AOA Executive Committee Report | <b>I</b> | <i>p. 68</i> |

**F. GENERAL ADMINISTRATION**

- |    |   |          |              |
|----|---|----------|--------------|
| 1. | <b>Excess Liability Program Insurance Renewals and Underwriter Meetings Report</b><br><i>The Committee will receive a verbal report on the Underwriters Meetings report and take action as appropriate.</i> | <b>A</b> | <i>p. 69</i> |
| 2. | <b>FY 2018/2019 CSURMA Operating Budget</b><br><i>The Committee will review and recommend approval to the Executive Committee of the FY 18/19 CSURMA Budget</i>   | <b>A</b> | <i>p. 85</i> |

3. **Alliant Risk Control Consulting – Request for Additional Funding for FY 2017/2018** A p. 99  
*The Committee will be asked to approve \$20,000 in additional funding for the services to be provided by Alliant Risk Control Consulting within FY 17/18*
  4. **Review of Policy and Procedures W-3 – Workers’ Compensation Claims Handling Procedures and Guidelines** A p. 103  
*The Committee will be asked to review Policy and Procedure W-3 – Workers’ Compensation Claims Handling*
  5. **Workers’ Compensation Dividend for a July, 2018 Distribution** A p. 116  
*The Committee will be asked to approve the final workers’ compensation dividend to be distributed in July, 2018*
  6. **Sedgwick Claims Management Services, Inc. Agreement Three-Year Agreement Extension** A p. 121  
*The Committee will be asked to ratify the decision to exercise three one-year extensions to the existing contract*
  7. **CSAC EIA Workers’ Compensation Program Costs Adjustment** I p. 155  
*The Committee will be asked to discuss the proposed cost adjustment funds transfer*
  8. **Alliant Risk Control Consulting Renewal Contract Proposal for FY 2018/2019** A p. 156  
*The Committee will review the ARCC renewal proposal and take action as appropriate.*
- G. INFORMATION ITEMS**
1. CSAC EIA Annual Report p. 158
  2. FY 2017/2018 AORMA Long Range Action Plan p. 213
  3. CSURMA AORMA 2018 Meeting Calendar p. 216
  4. CSURMA AORMA Program Administrator Contact Lists p. 218
  5. CSURMA AORMA Committee Contact List p. 231
  6. AORMA Travel Reimbursement Policy p. 233
- H. ADJOURNMENT**

*The next AORMA Committee meeting is scheduled for September 5, 2018 at 10:00 AM in TBD. Please contact Mimi Long [mlong@alliant.com](mailto:molong@alliant.com) or Tevea Him [thim@alliant.com](mailto:thim@alliant.com) with questions.*