



CSURMA AORMA OFFICERS RETREAT

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

Monday, July 23, 2018
11:30 AM – 4:00 PM (Est.)

Tuesday, July 24, 2018
8:00 AM – 11:00 (Est.)

The Hotel Pacific
300 Pacific Street
Monterey, CA 93940

TOPICS FOR DISCUSSION

		<i>Page No.</i>
AA.	CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 1126(f)(1) <i>Action may be taken per Government Code Section 11126(e)(1) & 1126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.</i>	A
1.	Cadrena Heard v. Associated Students, CSU, Long Beach	
A.	1. LONG RANGE ACTION PLANS AORMA Committee – FY 17/18 CSURMA Executive Committee – FY 18/19 <i>The Committee will hear a report on the tasks within the AORMA and Executive Committee long range action plans</i>	A p. 5
B.	AORMA POOLED PROGRAMS	
1.	Estimated Fund Balance Exhibits <i>The Committee will review the AORMA Estimated Fund Balance Exhibits</i>	A p. 11
2.	Historical information on AORMA’s Funding Philosophy <i>The Committee will be asked to discuss AORMA’s historical funding philosophy for all of AORMA’s pooled programs</i>	A p. 18
3.	Pooled Programs Loss Reports <i>The Committee will review loss reports for each AORMA pooled program</i>	A p. 21
4.	Review of Rating Plans for the AORMA Pooled Programs <i>The Committee will be asked to review the member allocation formulas for the pooled programs</i>	A p. 26

C.	AORMA COMMITTEE AND STAFFING	A
1.	AORMA Committee, Standing Committees and Meeting Dates <i>The Committee will be asked to discussed the current role of the Programs Committee as well as the meeting dates for both the AORMA Committee and the Programs Committee, providing direction to Staff</i>	A p. 47
2.	CSURMA AORMA Communication <i>The Committee will discuss CSURMA’s current communication strategies</i>	A p. 67
3.	AORMA Committee Succession Planning <i>The Committee will review the current CSURMA AORMA Committee roster and discuss future open seats</i>	A p. 68
4.	CSURMA AORMA Program Staff <i>The Committee will review the current JPA Administration staffing roster</i>	A p. 79
D.	NEW PROGRAMS / SERVICES	
1.	CSURMA Benefits Program <i>The Committee will hear an update regarding the new AORMA Benefits Program and will be asked to discuss the appropriate standing committee structure, if any.</i>	A p. 84
2.	Human Subject Research Injury Claims Program <i>The Committee will discuss the proposed expansion of the AORMA liability program to provide medical expense coverage for participants in Federal sponsored programs when Workers’ Compensation or Similar coverage is required.</i>	A p. 86
3.	Club Liability Insurance Program (CLIP) update <i>The Committee will hear an update regarding the rollout of the new Club Liability Insurance Program</i>	A p. 87
4.	Roadside Assistance Coverage <i>The Committee will explore the possibility of providing a corporate roadside assistance coverage program</i>	A p. 91
5.	Consideration of Opening AORMA Programs to Non-CSU CA Higher Education Auxiliary Organizations <i>The Committee will be asked to discuss the possibility of opening up CSURMA AORMA to non-CSU non-profits</i>	A p. 92
E.	MISCELLANEOUS DISCUSSION ITEMS	
1.	Dynamex California Supreme Court Decision <i>The Committee will be asked to discuss the impact this decision may have on the CSURMA members</i>	A p. 93
2.	AOA Conference – Session Topics	A p. 93

The Committee will review the session topic which have been proposed for the 2019 AOA Conference

F. RECAP

1. Recap of Ideas for Creation or Modification of CSURMA AORMA Programs and/or Services A p. 97

The Committee will be asked to discuss ideas for creation or modification of CSURMA AORMA programs and/or services

2. Recap of Projects to be Included on the FY 18/19 AORMA Long Range Action Plan A p. 98

The Committee will be asked to finalize the recommendation of projects to be included on the FY 18/19 AORMA long range action plan

G. APPENDICES p. 99

1. Liability Program I

- a. List of member EPL deductibles
- b. Total funding report for FY 18/19
- c. Policy & Procedure L-1 – Claims Reporting
- d. Policy & Procedure L-2 – Liability Claims Administration and Litigation Management
- e. Policy & Procedure L-3 – Legal Counsel Selection
- f. Policy & Procedure L-4 – Employee Driving Standards
- g. Policy & Procedure L-5 – Guidelines for Extending Liability Coverage to Non-Auxiliary Organizations
- h. Policy & Procedure L-6 – Requirement to Purchase PAI for all Activities Involving Minors
- i. Policy & Procedure L-7 – Employment Practices Deductible
- j. Policy & Procedure L-8 – Liability Program Member Allocation Formula

2. Workers' Compensation Program I

- a. Total funding report for FY 18/19
- b. W-1 - Workers' Compensation Member Allocation Formula
- c. W-2 - Requirement of Members to Maintain Experience Modification Factor of 1.25 or Less
- d. W-3 - Claims Handling Procedures and Guidelines
- e. W-4 - Workers' Compensation Coverage Claims Settlement Authority
- f. W-5 - Volunteer Coverage

3. Property Program I

- a. Total funding report for FY 18/19
- b. P-1 – Property Program Member Allocation Formula

4. Crime Program I

- a. Total funding report for FY 18/19
- b. C-1 – Crime Program Member Allocation Formula

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| 5. | Unemployment Insurance Program | I |
| | a. UI-1 - Formula for Determining Unemployment Insurance Program Annual Contributions | |
| 6. | Target Surplus Funding Policy / Dividends | I |
| | a. Policy & Procedure A-3 – Target Surplus Funding Policy | |
| | b. Target surplus funding report | |
| | c. History of dividends declared | |
| | d. Policy & Procedure A-4 – Dividends and Assessments | |
| 7. | AORMA Policies and Procedures | I |
| | a. Schedule for review of AORMA’s policies and procedures | |
| 8. | CSURMA Financial Statement @ March 31, 2018 | I |
| 9. | CSURMA Financial Audit @ June 30, 2017 | I |
| 10. | CSURMA AORMA Policies and Procedures (remaining) | I |
| | a. Policy & Procedure A-5 – Annual Calendar of Reports, Audits and Filings | |
| | b. Policy & Procedure A-6 – Risk Reduction Matching Grant Program | |
| | c. Policy & Procedure A-7 – Travel Reimbursement Policy | |
| | d. Policy & Procedure A-8 – CSURMA AORMA Closed Session Policy | |
| 11. | CSURMA Joint Powers Authority Agreement | I |
| 12. | CSURMA Bylaws | I |
| 13. | AORMA Participation Agreement | I |

Please contact Mimi Long mlong@alliant.com or Tevea Him thim@alliant.com with questions.