



# CSURMA AORMA COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA AORMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
2. Russell Wittmeier, CSU Chico Research Foundation, 25 Main St, Chico, CA
3. Dave Nakamura, Humboldt State University Center, 1 Harpst Street, Arcata, CA
4. Trina Knight, University Enterprises, Inc., CSU Sacramento, 6000 J Street, Sacramento, CA

**Meeting Date:** May 2, 2019  
**Time:** 10:00 AM

**Location:** CSU Chancellor’s Office  
401 Golden Shore, Munitz Room  
Long Beach, CA 90802

**Legend:** A = Action may be taken  
I = Information only  
V = Verbal discussion

**A. CALL TO ORDER**

1. **Approval of the Agenda** A p. 4

**B. PUBLIC COMMENTS**

**C. CONSENT CALENDAR** A

*The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

1. **Approval of Minutes – March 7, 2019** p. 5  
*As part of the Consent Calendar, the Committee will be asked to approve the minutes of the last meeting.*

**D. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 1126(f)(1)** A

*Action may be taken per Government Code Section 11126(e)(1) & 1126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.*

1. Emma Gutierrez v. The University Corporation, CSUN
2. Wattenburg v. Chico Research Foundation
3. Bennett v. San Diego Associated Students
4. Katagiri v. San Diego State Research Foundation
5. DeBellis v. Sacramento Associated Students
6. Littles v. Chico Research Foundation
7. Fleischman v. San Diego Research Foundation
8. Richardson v. Los Angeles Univ. Auxiliary Services

*A Public Entity Joint Powers Authority*

9. Saucedo v. Long Beach Associated Students, Inc.
10. Davis v. Long Beach Associated Students, Inc
11. Espinoza v. SLO Associated Students

**E. STANDING COMMITTEE REPORTS**

1. **AORMA Benefits Program Report** **I** p. 19

**F. GENERAL ADMINISTRATION**

1. **Excess Insurance Renewals and Underwriter Meetings Report** **A** p. 44  
*The Committee will receive a verbal report on the Underwriters Meetings report and take action as appropriate.*
2. **Target Surplus Ratios** **A** p. 47  
*The Committee will be asked to review the current and suggested surplus ratios and direct Staff as appropriate*
3. **Policy and Procedure Review** **A** p. 71  
*The Committee will be asked to review the following Policies and Procedures and approve the revisions, as recommended, with additional modifications as appropriate.*
  - 1) A-4 Dividends and Assessments
  - 2) C-1 Crime Program Member Allocation Formula
  - 3) L-3 Legal Counsel Selection
  - 4) L-5 Guidelines for Extending Liability Coverage to Non-Auxiliary Organizations
  - 5) L-8 Liability Program Member Allocation Formula
  - 6) P-1 Property Program Member Allocation Formula
  - 7) W-1 Workers' Compensation Member Allocation Formula
  - 8) W-2 Requirement of Members to Maintain Experience Modification Factor of 1.25 or Less
4. **Carl Warren & Company Third Party Liability Claims Administrator Contract Renewal** **A** p. 105  
*The Committee will be asked to approve a two-year extension to the existing contract with Carl Warren & Company for claims administration.*
5. **AOA Annual Conference – Risk Management Sessions** **A** p. 121  
*The Committee will be asked to discuss the proposed Risk Management Sessions for the 2020 AOA Conference and how the six free conference registrations will be used.*
6. **CSURMA AORMA Committee Election Results** **I** p. 122  
*The Committee will review the election results for the AORMA Committee term July 1, 2019 to June 30, 2021*

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|-----------|---|----------|---------------|
| 7.        | <b>Workers' Compensation Coverage for Volunteers</b><br><i>The Committee will hear an update regarding workers' compensation for volunteers for those members who do not currently purchase workers' compensation coverage.</i> | <b>I</b> | <i>p. 125</i> |
| 8.        | <b>SportRisk Recreation Center Best Practices Assessment</b><br><i>The Committee will review the SportRisk proposal and take action as appropriate.</i>   | <b>A</b> | <i>p. 133</i> |
| 9.        | <b>FY 2018/19 AORMA Long Range Action Plan</b><br><i>The Committee will hear an update regarding the item within the FY 18/19 AORMA Long Range Action Plan</i>  | <b>I</b> | <i>p. 137</i> |
| <br>      |   |          |               |
| <b>G.</b> | <b>INFORMATION ITEMS</b>  |          |               |
| 1.        | <b>CSURMA AORMA 2019 Meeting Calendar</b>   |          | <i>p. 142</i> |
| 2.        | <b>CSURMA AORMA Program Administrator Contact Lists</b>   |          | <i>p. 144</i> |
| 3.        | <b>CSURMA AORMA Committee Contact List</b>  |          | <i>p. 157</i> |
| 4.        | <b>AORMA Travel Reimbursement Policy</b>  |          | <i>p. 159</i> |
| <br>      |   |          |               |
| <b>H.</b> | <b>ADJOURNMENT</b>  |          |               |

*The next AORMA Committee meeting is scheduled for September 4 and 5, 2019 at the Alliant Office in San Diego, CA. Please contact Mimi Long [mlong@alliant.com](mailto:mlong@alliant.com) or Tevea Him [thim@alliant.com](mailto:thim@alliant.com) with questions.*