



CSURMA AORMA COMMITTEE MEETING AGENDA
“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

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|----------------------|----------------|------------------|--|
| Meeting Date: | March 21, 2013 | Location: | Alliant Insurance Service |
| Time: | 9:00 a.m. | | 1301 Dove Street, Suite 200 Newport Beach, CA 92660 |

A = Action
 I = Information
 V = Verbal

A. CALL TO ORDER

B. PUBLIC COMMENTS

C. CONSENT CALENDAR A
The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

1. Approval of the Agenda pg. 4

2. Approval of Minutes – December 6, 2012 pg. 5

D. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 1126(f)(1) A
Action may be taken per Government Code Section 11126(e)(1) & 1126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.

1. Mendocino College Foundation, Inc. vs. Sonoma State University Academic Foundation, Inc.

2. Orozco vs. Cal Poly Pomona Foundation, Inc.

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| E. | STANDING COMMITTEE REPORTS | | |
| | | I | <i>pg. 19</i> |
| 1. | Programs Committee Report | I | <i>pg. 22</i> |
| 2. | Member Services, Loss Control and Training Committee Report | | |
| F. | GENERAL ADMINISTRATION | | |
| 1. | Alliant Loss Control Services Contract | A | <i>pg. 25</i> |
| | <i>The Committee will be asked to review the Alliant Loss Control Services Contract for the term July 1, 2012 to June 30, 2013 and approve additional safety days</i> | | |
| 2. | Review and Approval of FY 12/13 CSURMA Budget – Midterm Adjustments | A | <i>pg. 26</i> |
| | <i>The Committee will review and recommend approval to the Executive Committee of the FY 12/13 CSURMA Budget – Midterm Adjustments</i> | | |
| 3. | Review and Approval of FY 13/14 CSURMA Budget | A | <i>pg. 40</i> |
| | <i>The Committee will review and recommend approval to the Executive Committee of the FY 13/14 CSURMA Budget</i> | | |
| 4. | Inter-Fund Transfer between the AORMA Property Program and the Campus Property Program | A | <i>pg. 54</i> |
| | <i>The Committee will be asked to review and recommend approval to the Executive Committee for an Inter-Fund Transfer of Funds between the AORMA Property Program and the Campus Property Program</i> | | |
| 5. | Insurance Program Renewal Report | I | <i>pg. 58</i> |
| | <i>The Committee will receive a verbal report on the CSURMA AORMA program renewals for FY 13/14</i> | | |
| 6. | Legal Opinion Regarding Unemployment Insurance Benefits for Student Employees | I | <i>pg. 59</i> |
| | <i>The Committee will be asked to review the legal opinion regarding unemployment insurance benefits for student employees</i> | | |
| 7. | Policy & Procedure L-5 – Guidelines for Extending Liability Coverage to Non-Auxiliary Organizations | A | <i>pg. 61</i> |
| | <i>The Committee will be asked to review and approve the revisions to P&P L-5, with revisions as appropriate</i> | | |
| 8. | Approval of Policy and Procedure A-6 - Risk Reduction Matching Grant Program | A | <i>pg. 66</i> |
| | <i>The Committee will be asked to review and approve Policy and Procedure A-6 – Risk Reduction Matching Grant Program</i> | | |

9. **Review and Approval of the AORMA Recommended Facilities Use Agreement** A pg. 74
The Committee will be asked to review and approve the AORMA Recommended Facilities Use Agreement and Handbook, with revisions as appropriate
10. **Review of Auxiliary Service Provider Report** I pg. 89
The Committee will receive a copy of the Auxiliary Service Provider Report for review
11. **Review of the Slate of Nominees for the AORMA Committee** I pg. 151
The Committee members will review the nominee(s) for the open AORMA Committee seat for the term July 1, 2013 to June 30, 2015
12. **Workers' Compensation Payroll Rules to Follow** A pg. 155
The Committee will be asked to review and approve, with revisions as appropriate, the updated AORMA Workers' Compensation Payroll Rules to Follow document
13. **Adoption of Policy & Procedure A-7 – Travel Reimbursement Policy** A pg. 159
The Committee will be asked to review and approve, with revisions as appropriate, the new AORMA Travel Reimbursement Policy
- G. INFORMATION ITEMS**
1. FY 12/13 Long Range Action Plan I pg. 162
2. CSURMA AORMA 2013 Meeting Calendar I pg. 169
3. CSURMA AORMA Program Administrator's Contact Lists I pg. 172
4. AORMA Committee Members - Effective 7/01/12 I pg. 180
5. AORMA Travel Reimbursement Policy I pg. 183
- H. ADJOURNMENT**

The next AORMA Committee meeting is scheduled for May 9, 2013 at 10:00 AM in Long Beach. Please contact Mimi Long mlong@alliant.com or Tevea Him thim@alliant.com with questions.