



California State University Risk Management Authority
Auxiliary Organizations Risk Management Alliance

CSURMA AORMA COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Meeting Date: November 6, 2013 **Location:** Alliant Ins Services (Sequoia Room)
1792 Tribute Road, Suite 450
Time: 10:00 a.m. Sacramento, CA 95815

Legend: A = Action
I = Information
V = Verbal

- A. CALL TO ORDER**
- B. PUBLIC COMMENTS**
- C. CONSENT CALENDAR**
 - 1. Approval of the Agenda** A p. 3
 - 2. Approval of Minutes – September 11, 2013 and September 12, 2013** A p.4
The Committee will be asked to approve the minutes from its last meetings.
- D. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 11126(f)(1)** A
Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.
- E. STANDING COMMITTEE REPORTS**
 - 1. Programs Committee Report** I p.43
 - 2. Member Services, Loss Control and Training Committee Report** I p.46
 - 3. AOA Executive Committee Report** I p.49
- F. GENERAL ADMINISTRATION**
 - 1. AORMA’s Long Range Action Plan for FY 13/14** A p.50
The Committee will be asked to review and approve the FY 13/14 Long Range Action Plan

- 2. **AORMA Committee Vice Chair Election** A p.57
The Committee will be asked to elect an AORMA Committee Vice Chair for the term beginning July 1, 2014
 - 3. **Discussion and Approval of AoA Conference Free Registrations** A p.63
The Committee will be asked to approve who will receive the free AoA Conference registrations for the 2014 conference
 - 4. **Policy & Procedure A-5 - Calendar of Reports, Audits, Filings and Reviews** A p.64
The Committee will be asked to approve the revisions to Policy & Procedure A-5, with amendments as appropriate.
 - 5. **Policy & Procedure L-7 - Employment Practices Liability (EPL) Deductible Options** A p.68
The Committee will be asked to approve the revisions to Policy & Procedure L-7 and the cover letter to the members notifying them of the Policy & Procedure revisions
 - 6. **Policy & Procedure P-1 – Property Program Member Allocation Formula** A p.83
The Committee will be asked to approve Policy & Procedure P-1 with revisions as appropriate
 - 7. **Policy & Procedure C-1 – Crime Program Member Allocation Formula** A p.89
The Committee will be asked to approve Policy & Procedure C-1 with revisions as appropriate
- G. INFORMATION ITEMS**
- 1. CSURMA AORMA 2014 Meeting Calendar I p.95
 - 2. CSURMA AORMA Service Calendar I p. 98
 - 3. CSURMA AORMA Program Administrator’s Contact Lists I p.112
 - 4. AORMA’s Travel Reimbursement Policy I p.120
 - 5. AORMA Committee Members - Effective 7/01/13 I p.123

H. ADJOURNMENT

The next meeting is scheduled for December 5, 2013 at 10:00 am at the Alliant Newport Beach Office in Newport Beach, CA.