



CSURMA EXECUTIVE COMMITTEE MEETING AGENDA
“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Meeting Date: May 9, 2013
 Time: 4:00 PM

Primary Location: CSU Chancellor’s Office
 401 Golden Shore, Munitz Room
 Long Beach, CA 90802

Reconvene: May 10, 2013
 8:30 AM

Legend: **A** = Action
I = Information
V = Verbal
S = Separate

A. CALL TO ORDER

- 1. **Approval of the Agenda** A p. 4

B. PUBLIC COMMENTS

C. CONSENT CALENDAR

The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- 1. **Approval of Minutes – March 21 & 22, 2013** A p. 5
The Committee will be asked to approve the minutes from their last meeting.

D. GENERAL ADMINISTRATION

- 1. **Update on Status of University Auditor’s Report** A p. 23
The Committee will receive an update on the status of the University Auditor’s report and may take action or provide direction to staff as necessary.
- 2. **Financial Report**
 - a. **Receipt and Review of the Draft Financial Statements at 03/31/2013** A p. 24
The Committee will be asked to review and accept the audited Financial Statement as March 31, 2013.
 - b. **Treasurer’s Report – March 31, 2013** A p. 35
The Committee review and accept the Treasurer’s Report at March 31, 2013.
- 3. **MOU’s for Services Provided by CSU Chancellor’s Office** A p. 42
The Committee will be asked to delegate authority to prepare and execute memoranda of understanding documenting services provided.

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| 4. | Recommendation for Approval of the FY 2013/2014 Operating Budget
<i>The Committee will review and recommend approval of the FY 2013/2014 budget</i> | A | p. 50 |
| 5. | Adoption of Revised P&P No. 10 – Member Loans
<i>The Committee will be asked to adopt a revised policy and procedure.</i> | A | p. 91 |
| 6. | Program Administration Request for Proposal Evaluation Task Group
<i>The Executive Committee will be asked to designate a task group to evaluate proposals.</i> | A | p. 94 |
| 7. | Access to iVOS Policy and Procedure
<i>The Committee will be asked to adopt a policy and procedure relating to user access to the Campus Liability Program iVOS system.</i> | A | p. 95 |
| 8. | Delegation of Authority to Engage Risk Control Consultants
<i>The Committee will be asked to delegate authority to engage consultants to perform projects related to “minors on campus” and “theater operations.”</i> | A | p. 98 |
| 9. | Campus Liability Program Claims Audit Report
<i>The Committee will be asked to review and accept the independent auditor’s report and may provide direction to staff.</i> | I | p. 112 |
| 10. | Nominating Committee Report
<i>The Committee will be receiving a report from the Nominating Committee for Executive Committee elections.</i> | A | p. 150 |
| 11. | Executive Committee and Board of Directors Orientation, Participation, Roles & Responsibilities.
<i>The Committee will discuss the content of orientations offered as well as participation goals.</i> | A | p. 152 |
| 12. | Adoption of Applicable Administrative Policies
<i>The Committee will take action to establish applicable administrative policies.</i> | A | p. 160 |
| 13. | Adoption of Revised Meeting Calendar
<i>The Committee will be asked to reconsider the September and December meeting dates and locations.</i> | A | p. 161 |
| 14. | Review of 2013/2014 Long Range Action Plan
<i>The Committee will be asked to review and discuss the 2013/2014 Long Range Action Plan and targets for goal setting, taking action as necessary.</i> | A | p. 164 |
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E. AUXILIARY ORGANIZATIONS INSURANCE PROGRAMS | | | |
| 1. | AORMA Programs Update
<i>The Committee will receive a verbal report on the AORMA programs.</i> | I | p. 169 |



California State University Risk Management Authority

F. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). Please refer to the claims listed below, that may be discussed. The Committee may take action or provide direction to Staff regarding the litigation discussed. **A**

NONE

G. INFORMATION ITEMS

1. **CSURMA Executive Committee & Staff Contact List** **I** p. 170

H. ADJOURNMENT **A**

TELECONFERENCE LOCATIONS

CSU Chancellor's Office – 401 Golden Shore, Long Beach, CA

The next CSURMA Executive Committee meeting is scheduled for September 13, 2013 in Long Beach, please contact Myron Leavell at (415) 403-1404 or via email at mleavell@alliant.com.