



**CSURMA EXECUTIVE COMMITTEE MEETING AGENDA**  
**“This is an Open Public Meeting”**

*In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.*

Meeting Date: June 25, 2013  
 Time: 1:30 PM

Primary Location: CSU Chancellor’s Office  
 401 Golden Shore  
 5<sup>th</sup> Floor Conference Room  
 Long Beach, CA 90802

Legend: **A** = Action  
**I** = Information  
**V** = Verbal  
**S** = Separate

**A. CALL TO ORDER**

- 1. **Approval of the Agenda** A p. 3

**B. PUBLIC COMMENTS**

**C. CONSENT CALENDAR**

*The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

- 1. **Approval of Minutes – May 9, 2013** A p. 4  
*The Committee will be asked to approve the minutes from their last meeting.*

**D. GENERAL ADMINISTRATION**

- 1. **Update on Status of University Auditor’s Report** A p. 14  
*The Committee will receive an update on the status of the University Auditor’s report and may take action or provide direction to staff as necessary.*
- 2. **Amendment of Policy and Procedure No. 15 Appointment of Acting Secretary-Auditor** A p. 22  
*The Committee will be asked to appoint an Acting Secretary-Auditor in the absence of the Secretary-Auditor.*
- 3. **Re-Delegation of Authorities Related to Secretary-Auditor Duties** A p. 26  
*The Committee will be asked to re-delegate authorities previously delegated to the Secretary-Auditor.*
- 4. **Insurance Renewal Update** A p. 27  
*The Committee will be receive a report on the status of insurance renewal negotiations and may take action or provide direction as necessary.*
- 5. **Adoption of Meeting Dates and Location** A p. 28  
*The Committee will be asked to take action to set the Committee’s next meeting.*



California State University Risk Management Authority

6. **Program Administration Request for Proposal** A p. 29  
*The Committee will be asked to take action to delegate authority on extension of the Program Administration and Brokerage Agreements pending the completion of the RFP process.*

**E. AUXILIARY ORGANIZATIONS INSURANCE PROGRAMS**

1. **AORMA Programs Update** I p. 30  
*The Committee will receive a verbal report on the AORMA programs.*

- F. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1)** A  
*Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). Please refer to the claims listed below, that may be discussed. The Committee may take action or provide direction to Staff regarding the litigation discussed.*

NONE

**G. INFORMATION ITEMS**

1. **CSURMA Executive Committee & Staff Contact List** I p. 31

**H. ADJOURNMENT** A

**TELECONFERENCE LOCATIONS**

**CSU Chancellor's Office** – 401 Golden Shore, Long Beach, CA 90802

**CSU Chico** – 400 West First Street, Chico, CA 95929

**CSU Dominguez Hills** – 1000 East Victoria Street, Carson, CA 90747

**CSU Fresno** – 5241 North Barton Ave, Fresno, CA 93740

**CSU Fullerton** – 800 North State College Blvd, Fullerton, CA 92831

**CSU Northridge** – 18111 Nordhoff Street, Northridge, CA 91330

**CSU San Marcos** – 333 South Twin Oaks Valley Road, San Marcos, CA 92096

**California Polytechnic State University** – San Luis Obispo, CA 93407

**San Francisco State University** – 1600 Holloway Avenue, San Francisco 94132

**Alliant Insurance** – 100 Pine Street, 11<sup>th</sup> Floor, San Francisco, CA 94111

*The next CSURMA Executive Committee meeting is scheduled for September 13, 2013, please contact Myron Leavell at (415) 403-1404 or via email at [mleavell@alliant.com](mailto:mleavell@alliant.com).*