



CSURMA EXECUTIVE COMMITTEE MEETING AGENDA
“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Meeting Date: November 6, 2013
 Time: 1:00 PM

Primary Location:

California Room I
 Sacramento Doubletree
 2001 Point West Way
 Sacramento, CA 95815

Legend: **A** = Action
I = Information
V = Verbal
S = Separate

A. CALL TO ORDER

- 1. **Approval of the Agenda** A p. 4

B. PUBLIC COMMENTS

C. CONSENT CALENDAR A

The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- 1. **Approval of Minutes – September 12 & 13, 2013** p. 5
The Committee will be asked to approve the minutes from their last meeting.
- 2. **Financial Information**
 - a. Receipt and Review of the Draft Financial Statements at September 30, 2013 p. 23
 - b. Treasurer’s Report p. 34

D. GENERAL ADMINISTRATION

- 1. **Trustee’s Audit Status Report** A p. 41
The Committee will receive an update on the status of the University Auditor’s report and may take action or provide direction to staff as necessary.
- 2. **Appointment of Secretary Auditor** A p. 49
The Committee will be asked to consider appointment of a Secretary-Auditor.
- 3. **Student Insurance Programs** A
 - a. **CSURMA Student Insurance Programs Coverage and Rating Task Group** p. 54
The Committee will receive an update on the Student Insurance Programs Coverage and Rating Task Group.

<ul style="list-style-type: none"> b. Student Health Insurance Program c. Approval of Student Travel Accident Policy Renewal 	<p><i>The Committee will receive a report on the Student Health Insurance Program and may take action or provide direction as necessary.</i></p> <p><i>The Committee is asked to approve the renewal of the CSU Student Travel Accident policy.</i></p>	<p>p. 55</p> <p>p. 56</p>
<ul style="list-style-type: none"> 4. Campus Risk Pool Rating Plans Task Group 	<p><i>The Committee will be asked to appoint a rating plans task group to review the Campus Risk Pool rating plans.</i></p>	<p>A p. 58</p>
<ul style="list-style-type: none"> 5. Adoption of Revised Policy and Procedure No. 20 Owner Controlled Insurance Program and Builder’s Risk Insurance Program 	<p><i>The Committee will be asked to review and adopt amendments to the policy and procedure.</i></p>	<p>A p. 60</p>
<ul style="list-style-type: none"> 6. Schools Excess Liability Fund Excess Workers’ Compensation Program Assessment 	<p><i>The Committee will receive an update on the efforts to evaluate the causes of the assessment and possible strategies to reduce the cost.</i></p>	<p>A p. 69</p>
<ul style="list-style-type: none"> 7. Foreign Travel Software 	<p><i>The Committee will receive a report on the Foreign Travel Software options and may take action to authorize implementation of recommended software.</i></p>	<p>A p. 84</p>
<ul style="list-style-type: none"> 8. Executive Committee Nominations 	<p><i>The Committee will be asked to take action and to nominate Executive Committee candidates to the Board of Directors.</i></p>	<p>A p. 85</p>
<p>E. AUXILIARY ORGANIZATIONS INSURANCE PROGRAMS</p>		
<ul style="list-style-type: none"> 1. AORMA Programs Update 	<p><i>The Committee will receive a verbal report on the AORMA programs.</i></p>	<p>I p. 87</p>
<ul style="list-style-type: none"> 2. 2014 AOA Annual Conference Update 	<p><i>The Committee will receive a report on the AOA Annual Conference.</i></p>	<p>I p. 90</p>
<p>F. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1), 11126(f)(1) & 11126(a)(1);– Action may be taken per Government Code Section 11126(e)(1), 11126(f)(1) and/or 11126(a)(1). The claims and matters listed below may be discussed. The Committee may take action or provide direction to Staff regarding the litigation discussed.</p>		
<ul style="list-style-type: none"> 1. Sanchez-Graves v. CSU, Northridge 2. Personnel Matters 		



California State University Risk Management Authority

G. INFORMATION ITEMS

1. **Review of FY 2013/2014 Long Range Planning Goals** I p. 92
The Committee will be asked to review and discuss the FY 2013/2014 Long Range planning items.
2. **Update on Risk Management Practices Related to Service Animals and Skateboards on Campus** I p. 97
The Committee will hear a report on the status of this long range planning item.
3. **Excess Liability Program Underwriter Meeting Report** I p. 100
The Committee will receive a report on recent meetings with CSURMA's excess liability underwriters.
4. **CSURMA Administrative Service Calendar** I p. 132
The Committee will review the CSURMA Administrative Service Calendar.
5. **CSURMA Executive Committee & Staff Contact List** I p. 137

H. ADJOURNMENT

A

TELECONFERENCE LOCATIONS

CSU Chancellor's Office – 401 Golden Shore, Long Beach, CA