



## CSURMA AORMA COMMITTEE MEETING AGENDA “This is an Open Public Meeting”

*In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA AORMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
2. Teleconference Location - Fresno Association, Inc., CSU Fresno, 2771 East Shaw Avenue, Fresno, CA

|                      |                |                  |                             |
|----------------------|----------------|------------------|-----------------------------|
| <b>Meeting Date:</b> | March 20, 2013 | <b>Location:</b> | Alliant Insurance Service   |
| <b>Time:</b>         | 10:00 a.m.     |                  | 1301 Dove Street, Suite 200 |
|                      |                |                  | Newport Beach, CA 92660     |

A = Action  
I = Information

- A. CALL TO ORDER**
- B. PUBLIC COMMENTS**
- C. CONSENT CALENDAR** **A**  
*The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*
  - 1. Approval of the Agenda** p. 5
  - 2. Approval of Minutes – December 5, 2013** p.6
- D. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 1126(f)(1)** **A**  
*Action may be taken per Government Code Section 11126(e)(1) & 1126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.*

Park v. San Jose State University Research  
 Gonzales v. The CSU, Chico Research Foundation

**E. STANDING COMMITTEE REPORTS**

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|----|---|----------|------|
| 1. | Programs Committee Report                                   | <b>I</b> | p.16 |
| 2. | Member Services, Loss Control and Training Committee Report | <b>I</b> | p.21 |

**F. GENERAL ADMINISTRATION**

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|----|--|----------|------|
| 1. | <b>Alliant Loss Control Services Contract</b><br><i>The Committee will be asked to review the Alliant Loss Control Services Contract for the term July 1, 2013 to June 30, 2014 and approve additional safety days</i> | <b>A</b> | p.25 |
| 2. | <b>Review and Approval of FY 13/14 CSURMA Budget – Midterm Adjustments</b><br><i>The Committee will review and recommend approval to the Executive Committee of the FY 13/14 CSURMA Budget – Midterm Adjustments</i>   | <b>A</b> | p.30 |
| 3. | <b>Review and Approval of FY 14/15 CSURMA Budget</b><br><i>The Committee will review and recommend approval to the Executive Committee of the FY 14/15 CSURMA Budget</i>   | <b>A</b> | p.48 |
| 4. | <b>Chancellor’s Office Services Budget Proposal for FY 14/15</b><br><i>The Committee will receive a report on the proposed cost to CSURMA of services provided by the Chancellor’s Office</i>                          | <b>I</b> | p.66 |
| 5. | <b>Property Program Memorandum of Coverage</b><br><i>The Committee will be asked to review and approve the revisions to the FY 14/15 Property Program Memorandum of Coverage</i>                                       | <b>A</b> | p.73 |
| 6. | <b>Crime Program Memorandum of Coverage</b><br><i>The Committee will be asked to review and approve the revisions to the FY 14/15 Crime Program Memorandum of Coverage</i>   | <b>A</b> | p.82 |
| 7. | <b>Liability Insurance Program Auxiliaries Multiple Employer Veba</b><br><i>The Committee will hear a report regarding the Veba Trust</i>  | <b>I</b> | p.91 |
| 8. | <b>Revisions to Policy and Procedure A-1 – Composition, Election and Term Limits</b><br><i>The Committee will be asked to review and approve the revisions to Policy and Procedure A-1</i>                             | <b>A</b> | p.92 |

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| 9.  | <b>Revisions to Policy and Procedure A-5 –Calendar of Reports, Audits, Filings and Reviews</b><br><i>The Committee will be asked to review and approve the revisions to Policy and Procedure A-5</i>   | A | p.96  |
| 10. | <b>Revisions to Policy and Procedure A-6 - Risk Reduction Matching Grant Incentive Program</b><br><i>The Committee will be asked to review and approve the revisions to Policy and Procedure A-6 – Risk Reduction Matching Grant Program</i>         | A | p.99  |
| 11. | <b>Revisions to Policy and Procedure W-2 – Contribution Payments</b><br><i>The Committee will be asked to review and recommend approval of the revisions to Policy and Procedure W-2</i>   | A | p.102 |
| 12. | <b>Revisions to Policy and Procedure W-3 – Requirement of Members to Maintain Experience Modification Factor of 1.25 or Less</b><br><i>The Committee will be asked to review and recommend approval of the revisions to Policy and Procedure W-3</i> | A | p.108 |
| 13. | <b>Revisions to Policy and Procedure W-4 – Claims Handling Procedures and Guidelines</b><br><i>The Committee will be asked to review and recommend approval of the revisions to Policy and Procedure W-4</i>   | A | p.117 |
| 14. | <b>Revisions to Policy and Procedure W-5 – Workers’ Compensation Coverage Claims Settlement Authority</b><br><i>The Committee will be asked to review and recommend approval of the revisions to Policy and Procedure W-5</i>                        | A | p.133 |
| 15. | <b>Workers’ Compensation Program W-6 – Volunteer Claims</b><br><i>The Committee will be asked to review the workers’ compensation claims by volunteer employees and to recommend approval of the revisions to Policy and Procedure WC-6</i>          | A | p.136 |
| 16. | <b>Deletion of Policy and Procedure W-7 – Workers’ Compensation Safety Program Award – Safety Superstar</b><br><i>The Committee will be asked to review and recommend deletion of the Policy and Procedure W-7</i>                                   | A | p.139 |
| 17. | <b>Revisions to Policy and Procedure W-8 – Workers’ Compensation Program Payroll Reporting Responsibilities</b><br><i>The Committee will be asked to review and recommend approval of the revisions to Policy and Procedure W-8</i>                  | A | p.142 |

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|------------|--|----------|--------------|
| <b>18.</b> | <b>Review of the Slate of Nominees for the AORMA Committee</b><br><i>The Committee members will review the nominee(s) for the open AORMA Committee seat for the term July 1, 2013 to June 30, 2015</i>   | <b>I</b> | <i>p.144</i> |
| <b>19.</b> | <b>Delegation of the Authority to Renew Insurance Programs</b><br><i>The Committee will receive a verbal report on the CSURMA AORMA program renewals for FY 14/15 and will be asked to delegate authority to the CSURMA Secretary-Auditor to bind coverage</i> | <b>A</b> | <i>p.146</i> |
| <b>20.</b> | <b>Review of Auxiliary Service Provider Report</b><br><i>The Committee will receive a copy of the Auxiliary Service Provider Report for review</i>   | <b>I</b> | <i>p.148</i> |
| <br>       |  |          |              |
| <b>G.</b>  | <b>INFORMATION ITEMS</b>   |          |              |
| <b>1.</b>  | FY 13/14 Long Range Action Plan  | <b>I</b> | <i>p.149</i> |
| <b>2.</b>  | CSURMA AORMA 2014 Meeting Calendar   | <b>I</b> | <i>p.156</i> |
| <b>3.</b>  | CSURMA AORMA Program Administrator's Contact Lists   | <b>I</b> | <i>p.159</i> |
| <b>4.</b>  | AORMA Committee Members - Effective 7/01/13  | <b>I</b> | <i>p.172</i> |
| <b>5.</b>  | AORMA Travel Reimbursement Policy  | <b>I</b> | <i>p.176</i> |
| <br>       |  |          |              |
| <b>H.</b>  | <b>ADJOURNMENT</b>   |          |              |

*The next AORMA Committee meeting is scheduled for May 8, 2014 at 10:00 AM in Long Beach. Please contact Mimi Long [mlong@alliant.com](mailto:mlong@alliant.com) or Tevea Him [thim@alliant.com](mailto:thim@alliant.com) with questions.*