



CSURMA AORMA COMMITTEE MEETING AGENDA
“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in a publicly accessible place, including the internet, at least ten days in advance of the meeting. This meeting agenda shall also be posted at the address of the teleconference location with access for the public via phone/speaker phone.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location may require routine provision of identification to building security. However, CSURMA AORMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date:	October 23, 2014	Location:	CSU Chancellor’s Office, Munitz Room
Time:	10:00 AM		401 Golden Shore
			Long Beach, CA 90802

Legend:
A = Action
I = Information
V = Verbal
S = Separate

A. CALL TO ORDER

- 1. Approval of the Agenda** A p. 5
The Committee will be asked to approve the agenda for today’s meeting.

B. PUBLIC COMMENTS

C. CONSENT CALENDAR

The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- 1. Approval of Minutes – September 10, 2014 and September 11, 2014** A p.6
The Committee will be asked to approve the minutes from its last meetings.

D. CLOSED SESSION Pursuant to California Government Code Section 11126(e)(1) & 11126(f)(1)

Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). Please refer to the below list of claims that may be discussed. The Committee may assess and evaluate pending claims and related issues and take action or provide direction to Staff regarding the litigation described below.

1. **Cahuilla Band of Indians v SDSU Research Foundation**
2. **Arce v CSUN ASI**
3. **DFEH/EEOC Claim LaShonna Goodman against CSUN University Corporation**
4. **Lujan v CSU Long Beach Research Foundation**
5. **Mendocino College Fund and The Charles & Margaret Dexter Charitable Remainder Unitrust claims against CSU Sonoma Academic Foundation**
6. **Lyons (lead claimant) v CSU Chico Research Foundation**
7. **Caroline Calderon v SFSU Student Center, Inc.**
8. **Albert Torres v CSUN USU, Inc.**
9. **Finley v CSU Chico Research Foundation, Inc.**
10. **Trapper v CSULB ASI**
11. **Robert Brown v San Diego State University Research Foundation**
12. **Unknown Child v CSU Fullerton ASI**
13. **Bhatka v CSU Sacramento Union, Inc.**
14. **Goodman v CSU Stanislaus University Student Union, Inc.**
15. **Grant Hubbard v CSU San Marcos Auxiliary and Research Services Corporations**

E. STANDING COMMITTEE REPORTS

- | | | | |
|----|--|----------|--------------|
| 1. | Programs Committee Report | I | <i>p. 31</i> |
| 2. | Member Services, Loss Control and Training Committee Report | I | <i>p. 34</i> |
| 3. | AOA Executive Committee Report | I | <i>p. 37</i> |

F. GENERAL ADMINISTRATION

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|----|---|----------|--------------|
| 1. | AORMA's Long Range Action Plan for FY 14/15
<i>The Committee will be asked to review and approve the FY 14/15 Long Range Action Plan</i> | A | <i>p. 38</i> |
| 2. | AORMA Committee Vice Chair Election
<i>The Committee will be asked to elect an AORMA Committee Vice Chair for the term beginning July 1, 2015</i> | A | <i>p. 42</i> |
| 3. | Review of Policy and Procedure – A-3 – Target Surplus Funding Policy
<i>The Committee will be asked to approve the revisions to Policy & Procedure A-3, with amendments as appropriate.</i> | A | <i>p. 48</i> |
| 4. | Review of Policy and Procedure – A-4 – Dividends and Assessments
<i>The Committee will be asked to approve the revisions to Policy & Procedure A-4, with amendments as appropriate.</i> | A | <i>p. 53</i> |

5. **Review of Policy and Procedure L-1 – Liability Claims Reporting** A p. 58
The Committee will be asked to approve the revisions to Policy & Procedure L-1, with amendments as appropriate.
6. **Review of Policy and Procedure L-2 – Liability Claims Administration and Litigation Management** A p. 65
The Committee will be asked to approve the revisions to Policy & Procedure L-2, with amendments as appropriate.
7. **Review of Policy and Procedure L-3 – Legal Counsel Selection** A p. 75
The Committee will be asked to approve the revisions to Policy & Procedure L-3, with amendments as appropriate.
8. **Review of Policy and Procedure L-4 – Employee Driving Standards** A p. 81
The Committee will be asked to approve the revisions to Policy & Procedure L-4, with amendments as appropriate.
9. **Review of Policy and Procedure L-6 – Requirement that Participant Accident Insurance be Purchased for all Child Care and Camp Operations Involving Minors** A p. 89
The Committee will be asked to approve the revisions to Policy & Procedure L-6, with amendments as appropriate.
10. **Approval of Policy and Procedure No. 22 – Claims Handling Guidelines** A p. 92
The Committee will be asked to review and approve Policy and Procedure No. 22 – Claims Handling Guidelines
11. **Review of Policy and Procedure A-5 – Calendar of Reports, Audits, Filings and Reviews** A p. 95
The Committee will be asked to review and approve Policy and Procedure No. A-5, with amendments as appropriate
12. **Approval of Policy and Procedure A-8 – CSURMA AORMA Closed Session Guidelines** A p. 98
The Committee will be asked to review and approve Policy and Procedure No. A-8, with amendments as appropriate
13. **AOA and AORMA Relationship Resolution** A p. 100
The Committee will be asked to review and approve the AOA AORMA Relationship Resolution
14. **Revision to AORMA’s Liability Program Memorandum of Coverage** A p. 108
The Committee will be asked to approve revisions to the AORMA Liability Program Memorandum of Coverage

- 15. Evaluation of Primary Coverage Program for Workers' Compensation Through CSAC EIA ** Time Certain for 1:00 PM **** A p. 113
The Committee will be asked to review the revised proposal by CSAC EIA for the workers' compensation program and take action as appropriate

G. INFORMATION ITEMS

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|-----------|---|----------|--------|
| 1. | Service Animals and Bike/Skateboard Survey Information | I | p. 144 |
| 2. | CSURMA AORMA 2014 and 2015 Meeting Calendar | I | p. 148 |
| 3. | AORMA Service Calendar | I | p. 153 |
| 4. | CSURMA AORMA Program Administrator's Contact Lists | I | p. 166 |
| 5. | AORMA Committee Members - Effective 7/1/14 | I | p. 179 |
| 6. | Policy & Procedure A-7 – CSURMA Travel Reimbursement Policy | I | p. 182 |

H. ADJOURNMENT

The next AORMA Committee meeting is scheduled for December 4 at 10:00am, Location - TBD.

If you have questions regarding the agenda package, please contact

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