



**CSURMA EXECUTIVE COMMITTEE MEETING AGENDA**  
**“This is an Open Public Meeting”**

*In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.*

Meeting Date: January 12, 2014  
 Time: 3:00 p.m.

Primary Location: Sheraton Grand Sacramento Hotel  
 Williams Boardroom  
 1230 J Street (13th And J)  
 Sacramento, CA 95814

Legend: **A** = Action  
**I** = Information  
**V** = Verbal  
**S** = Separate

**A. CALL TO ORDER**

- 1. **Approval of the Agenda** A p. 4

**B. PUBLIC COMMENTS**

**C. CONSENT CALENDAR** A

*The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

- 1. **Approval of Minutes – November 6, 2013** p. 5
- 2. **Receipt and Review of the Draft Financial Statement at November 30, 2013** p. 15  
*Draft Financial Statement at November 30, 2013*

**D. GENERAL ADMINISTRATION**

- 1. **CSU Trustee’s Audit Update** A p. 16  
*The Committee is asked to discuss the issues and provide direction to staff as appropriate.*
- 2. **Underwriter Meetings Report** A p. 20  
*The Committee will receive a report on the recent meetings with CSURMA’s leading underwriters.*
- 3. **Pollution Liability Insurance Coverage** A p. 25  
*The Committee is asked to authorize the extension of coverage for Pollution Liability through June 30, 2014.*

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| 4.  | <b>Program Administration Service Agreements</b><br><i>The Committee will receive a report on the status of negotiation and drafting of the program administration service agreements.</i>  | A | p. 30 |
| 5.  | <b>Rating Plans Task Groups</b><br><i>The Committee will receive reports from the CSURMA Student Insurance Programs Coverage and Rating Task Group and the Campus Risk Pool Rating Plans Task Group.</i>                                | A | p. 31 |
| 6.  | <b>Adoption of Resolution No. 01-14-EC Amending CSURMA Conflict of Interest Code</b><br><i>The Committee is asked to review the proposed revisions to the Conflict of Interest Code and adopt Resolution No. 01-14-EC.</i>              | A | p. 36 |
| 7.  | <b>Schools Excess Liability Fund Excess Workers' Compensation Program Assessment</b><br><i>The Committee will receive an update on the efforts to evaluate the causes of the assessment and possible strategies to reduce the cost.</i> | A | p. 51 |
| 8.  | <b>Foreign Travel Software</b><br><i>The Committee will receive an update on the Foreign Travel Software procurement process.</i>   | A | p. 53 |
| 9.  | <b>Training for Programs Involving Minors on Campus</b><br><i>The Committee is asked to evaluate the AORMA Committee's recommendation regarding program evaluation and staff training consulting services.</i>                          | A | p. 54 |
| 10. | <b>Executive Committee Nominations</b><br><i>The Committee will be asked to review the seats coming available and take action to appoint a Nominating Committee to propose a slate of candidates.</i>                                   | A | p. 64 |
| 11. | <b>Service Provider Performance Survey</b><br><i>The Committee will receive a report from staff on the Service Provider Performance Survey process.</i>   | A | p. 66 |
| 12. | <b>Student Health Insurance</b><br><i>The Committee will receive a report on the Student Health Insurance Program and may take action or provide direction as necessary.</i>  | A | p. 67 |
| 13. | <b>Update on Concussive Injuries Initiatives</b><br><i>The Committee will receive a report on Concussive Injuries Initiatives and may take action as necessary.</i>   | A | p. 68 |
| 14. | <b>Review of FY 2013/2014 CSURMA Long Range Planning Goals</b><br><i>The Committee will receive a report on the Long Range Planning Goals, taking action as appropriate.</i>  | A | p. 74 |

15. **2014 Long Range Planning Meeting Date, Location, and Agenda** A p. 79  
*The Committee is asked to approve the Draft Long Range Planning meeting date, agenda and location.*
- E. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1), 11126(f)(1) & 11126(a)(1);– Action may be taken per Government Code Section 11126(e)(1), 11126(f)(1) and/or 11126(a)(1). The claims and matters listed below may be discussed. The Committee may take action or provide direction to Staff regarding the litigation discussed.** A
- Sanchez-Graves v. CSU, Northridge
- F. AUXILIARY ORGANIZATION COVERAGE PROGRAM**
1. **AORMA Programs Status Report** I p. 81  
*The Committee will receive a verbal report on the AORMA programs.*
- G. INFORMATION ITEMS**
1. **2014 PARMA Conference Announcement** I p. 84
2. **Workers’ Compensation Program Claims Audit** I p. 87  
*The Committee will review the recently completed audit of Sedgwick claims handling performance.*
3. **CSURMA Administrative Service Calendar** I p. 124  
*The Committee will review the CSURMA Administrative Service Calendar.*
4. **CSURMA Executive Committee and Staff Contact List** I p. 130
- H. ADJOURNMENT** A
- TELECONFERENCE LOCATIONS**  
 None.

*The Executive Committee is scheduled to next meet on Thursday, March 20, 2014 at 2:00 p.m. at a location to be determined, please contact [mleavell@alliant.com](mailto:mleavell@alliant.com) with any questions.*