



CSURMA EXECUTIVE COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

- 1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date: September 12, 2014
Time: 8:30 AM

Primary Location: Alliant Insurance Services
1301 Dove Street, 2nd Floor
Newport Beach, CA 92660

Legend: **A** = Action
I = Information
V = Verbal
S = Separate

A. CALL TO ORDER

- 1. Approval of the Agenda **A** p. 5

B. PUBLIC COMMENTS

C. CONSENT CALENDAR

The Committee will be asked to take action on the consent calendar items as a group; however, a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- 1. Approval of Minutes – May 9, 2014 **A** p. 6
The Committee will be asked to approve the minutes from its last meeting.

- 2. Financial Report

- a. Receipt and Review of the Draft Financial Statements at June 30, 2014 **A** p. 19
- b. Treasurer’s Report – June 30, 2014 **A** p. 32

- 3. Brokerage Service Agreement – Addendum A-1 **A** p. 33

The Committee will be asked to approve Addendum A-1 to the Brokerage Service Agreement which outlines the compensation rates for the miscellaneous Campus and AORMA programs

D. GENERAL ADMINISTRATION

- 1. Insurance Renewal Report **I** p. 36

The Committee will receive a report on the completion of insurance renewal negotiations and may take action or provide direction as necessary.

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| <p>2. Discussion of CAJPA Comparative Review in FY 15/16
 <i>The Committee will be asked to discuss the CSURMA comparative review process to be completed during FY 15/16</i></p> | <p>A</p> | <p><i>p. 38</i></p> |
| <p>3. Workers' Compensation Program Claims Closure Initiative Update
 <i>The Committee will hear an update regarding the Workers' Compensation Program claims closure initiative</i></p> | <p>I</p> | <p><i>p. 44</i></p> |
| <p>4. Risk Management Innovative Grant Program</p> <p style="padding-left: 20px;">a. Approval of Risk Management Innovation Grant Program Applications Received from Members
 <i>The Committee will be asked to review the grant applications and provide approval as appropriate</i></p> <p style="padding-left: 20px;">b. Approval to Unencumber Non-Used Risk Innovation Grant Funds for Systemwide Endeavors
 <i>The Committee will be asked to approve the use of any remaining grant funds by the Campus Risk Managers and/or Environmental, Health and Safety Staff for Systemwide safety programs</i></p> | <p>A</p> | <p><i>p. 46</i></p> |
| <p>5. Prevention of Sexual Misconduct and Abuse of Minors
 <i>The Committee will receive an status report of the Praesidium contract for prevention of abuse of minors on campus</i></p> | <p>I</p> | <p><i>p. 50</i></p> |
| <p>6. AIME Claims Service Agreement
 <i>The Committee will be asked to approve the A-G Administrators Claims Administration Extension of Services letter</i></p> | <p>A</p> | <p><i>p. 54</i></p> |
| <p>7. Evaluation of CSURMA Equipment per Policy & Procedure No. 16 – Use of CSURMA Equipment
 <i>The Committee will review the list of CSURMA equipment in accordance with Policy & Procedure No. 16.</i></p> | <p>A</p> | <p><i>p. 70</i></p> |
| <p>8. Adoption of CSURMA Executive Committee and Board of Directors 2014 Meeting Calendar
 <i>The Committee will be asked to take action to set the Committee's meeting calendar for 2015</i></p> | <p>A</p> | <p><i>p. 74</i></p> |
| <p>9. Foreign Travel Approval and Tracking Process
 <i>The Committee will be asked to discuss the pending travel approval and proposed travel tracking process and take action as necessary</i></p> | <p>A</p> | <p><i>p. 76</i></p> |

10. **Fiscal Year 2015/2016 Campus Risk Pool Program Funding**
 - a. **Review and acceptance of the Campus Programs Actuarial Reports for Liability, Workers' Compensation and Athletic Injury Medical Expense (AIME) Programs** A p. 80
Staff will review the actuary's findings and projections with the Committee
 - b. **Campus Risk Pools Funding Status at June 30, 2014** A p. 90
The Committee will receive a report on the pooled program funding status at June 30, 2014
 - c. **Recommendation for Campus Pool Programs FY 2015/2016 Rates and Gross Funding** A p. 92
The Committee will be asked to recommend to the Board of Directors the campus program rates for the upcoming fiscal year
11. **Evaluation of Potential Campus Risk Pool Dividends and Assessments** A p. 101
The Committee will consider whether to declare a dividend or assessment from the Campus Risk Pool.
12. **Development of Insured Program Claims Policy and Procedure** A p. 113
The Committee will discuss whether to direct staff to develop a new policy and procedure
13. **CSURMA Website Update** I p. 126
The Committee will review the updates to the CSURMA website
14. **CSURMA Support of Systemwide Efforts Related to Mitigation of Concussive Injuries** I p. 128
The Committee will be updated on Systemwide initiatives in support of campus programs
15. **CSURMA Administration Service Team Assignments and Addition** I p. 129
The Committee will be updated on the changes to the Alliant team assignments with regard to CSURMA
16. **Changes to CSURMA Cyber Coverage Program** A p. 131
The Committee will be updated on the changes to the Cyber Insurance Program and will discuss communication strategies
17. **Delegation of Authority to Negotiate Extension of iVOS Services Agreement** A p. 134
The Committee will be asked to delegate authority to Secretary/Auditor to negotiate and execute an extension agreement with advice of CSURMA counsel.



California State University Risk Management Authority

E. AUXILIARY ORGANIZATIONS INSURANCE PROGRAMS

- 1. AORMA Programs Update** **I** *p. 135*
The Committee will receive a verbal report on the AORMA programs.

- F. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.** **A**

None

G. INFORMATION ITEMS

- 1. Review of FY 2014/2015 Long Range Planning Goals** **I** *p. 136*
2. Listing of CSURMA Policies and Procedures **I** *p. 140*
3. CSURMA Administrative Service Calendar **I** *p. 142*
4. CSURMA Executive Committee & Staff Contact List **I** *p. 150*
5. CAJPA Fall Conference and Training Seminar **I** *p. 154*

H. ADJOURNMENT

The next CSURMA Executive Committee meeting is scheduled for October 24, 2014 in Long Beach, CA

If you have questions regarding the agenda package, please contact

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