



# CSURMA EXECUTIVE COMMITTEE MEETING AGENDA

## “This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

- 1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date: October 24, 2014  
Time: 9:00 AM

Primary Location: CSU Chancellor’s Office  
401 Golden Shore, Munitz Room  
Long Beach, CA 90802

Legend: **A** = Action  
**I** = Information  
**V** = Verbal  
**S** = Separate

### A. CALL TO ORDER

- 1. Approval of the Agenda **A** p. 4

### B. PUBLIC COMMENTS

### C. CONSENT CALENDAR

*The Committee will be asked to take action on the consent calendar items as a group; however, a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

- 1. Approval of Minutes – September 12, 2014 **A** p. 5  
*The Committee will be asked to approve the minutes from its last meeting.*
- 2. Financial Report
  - a. Receipt and Review of the draft financial statement at September 30, 2014 **A** p. 28
  - b. Treasurer’s Report – September 30, 2014 **A** p. 40
- 3. CSURMA Conflict of Interest Code **A** p.41  
*The Committee will be asked to approve CSURMA’s Conflict of Interest Code.*

### D. GENERAL ADMINISTRATION

- 1. Report on Independent Auditor’s Financial Audit as of June 30, 2014 **A** p. 45  
*The Committee will receive a report on the fiscal year 2013/2014 Financial Audit, taking action as appropriate*



California State University Risk Management Authority

- 2. Delegation of Authority to Extend Owner Controlled Insurance Program (OCIP)**      **A**      *p. 85*  
*The Committee will be asked to delegate authority to the CSU Chancellor's Office to extend the CSU OCIP and authorize the CSURMA Chair and Secretary-Auditor to execute agreements.*
- 3. Workers' Compensation Program Claims Closure Initiative Update**      **I**      *p. 88*  
*The Committee will hear an update regarding the Workers' Compensation Program claims closure initiative*
- 4. Student Travel Accident Policy Renewal**      **A**      *p.90*  
*The Committee is asked to select a coverage limit and approve the renewal of the Student Travel Accident Insurance.*
- 5. Evaluation of Primary Coverage Program for Workers' Compensation**      **A**      *p.93*  
*The Committee will be asked to review the revised proposal by CSAC EIA for the workers' compensation program and take action as appropriate*
- 6. Risk Management Innovative Grant Program**      **A**      *p.124*

  - a. Approval of Risk Management Innovation Grant Program Applications Received from Members**  
*The Committee will be asked to review the grant applications and provide approval as appropriate*
  - b. Revised Risk Management Innovation Grant Criteria**  
*The Committee will be asked to review and approve the revised grant criteria*
  - c. Approval to Unencumber Non-Used Risk Innovation Grant Funds for Systemwide Endeavors**  
*The Committee will be asked to approve the use of any remaining grant funds by the Campus Risk Managers and/or Environmental, Health and Safety Staff for Systemwide safety programs*
- 7. Approval of the Policy and Procedure No. 22 – Claims Handling Guidelines**      **A**      *p.131*  
*The Committee will be asked to review and approve Policy and Procedure No. 22 – Claims Handling Guidelines*
- 8. CSURMA Support of Systemwide Efforts Related to Mitigation of Concussive Injuries**      **A**      *p.134*  
*The Committee will review the rollout plan and expenditures for the new Systemwide Mitigation of Concussive Injuries Plan*

- 9. **Adoption of Meeting Dates for Calendar Year 2015** A p. 135  
*The Committee will be asked to take action to set the Committee's meeting calendar for 2015*
- 10. **Prevention of Sexual Misconduct and Abuse of Minors** I p.138  
*The Committee review and discuss the program and take action or provide direction as appropriate.*
- 11. **Delegation of Authority to Engage Consultant to Perform CSURMA Operational Review** A p. 159  
*The Committee will be asked to delegate authority to the Secretary/Auditor to engage a consultant to perform the JPA Operational Audit*

**E. AUXILIARY ORGANIZATIONS INSURANCE PROGRAMS**

- 1. **AORMA Programs Update** I p. 162  
*The Committee will receive a verbal report on the AORMA programs.*

- F. **CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1)** A  
*– Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.*

None

**G. INFORMATION ITEMS**

- 1. **Review of FY 2014/2015 Long Range Planning Goals** I p. 163
- 2. **Listing of CSURMA Policies and Procedures** I p. 167
- 3. **CSURMA Administrative Service Calendar** I p. 169
- 4. **CSURMA Executive Committee & Staff Contact List** I p. 177

**H. ADJOURNMENT**

**The next CSURMA Executive Committee meeting is scheduled for December 5, 2014, Location TBD.**  
*If you have questions regarding the agenda package, please contact Mimi Long at [mimilong@alliant.com](mailto:mimilong@alliant.com) / (415) 403-1423 or Tevea Him at [thim@alliant.com](mailto:thim@alliant.com) / (415) 403-1416*