



CSURMA EXECUTIVE COMMITTEE MEETING AGENDA
“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date: February 8, 2015
Time: 3:00 PM

Primary Location: The Langham Huntington
1401 South Oak Knoll Avenue
Pasadena, CA 91106

Legend: **A** = Action
I = Information
V = Verbal
S = Separate

A. CALL TO ORDER

- 1. **Approval of the Agenda** A p.4

B. PUBLIC COMMENTS

C. CONSENT CALENDAR A

The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- 1. **Approval of Minutes – December 5, 2014** p.5
The Committee will be asked to approve the minutes from their last meeting.

- 2. **Financial Report**
 - a. Draft Financial Statement at December 31, 2014 p.16
 - b. Treasurer’s Certification Letter p.28

- 3. **Resolution 01-15 (EC) Delegating Authority of CSURMA Secretary-Auditor to act on behalf of CSURMA relative to the CSAC Insurance Authority** p.30
The committee will be asked to approve a delegation of authority for the CSURMA Secretary-Auditor to act on behalf of CSURMA.

D. GENERAL ADMINISTRATION

- 1. **Evaluation of Campus Climate Reporting** I p.33
The Committee will hear a summary of additional discussions regarding evaluation of a Campus Climate Web Portal.

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| 2. | High Hazard International Travel Approval Process Update
<i>The Committee will receive an update on the high hazard international travel approval process.</i> | I | p.34 |
| 3. | Executive Committee Nominations
<i>The Committee will be asked to review the seats coming available and take action to appoint a Nominating Committee to propose a slate of candidates.</i> | A | p.39 |
| 4. | 2015 Long Range Planning Meeting Date, Location, and Agenda
<i>The Committee is asked to approve the Draft Long Range Planning meeting date, agenda and location.</i> | A | p.42 |
| 5. | OCIP Renewal and Savings Matrix
<i>The Committee will review an exhibit demonstrating the savings received from the OCIP program.</i> | I | p.44 |
| 6. | Student Placement Agreement Language
<i>The Committee will be asked to review and approve language to be added to the CSU Service Learning Contracts which stipulate how student injuries will be covered.</i> | I | p.78 |
| 7. | Unmanned Aerial Vehicle and Rocketry Insurance Update
<i>The Committee will review the (1) memo from Office of General Counsel regarding use UAVs, and (2) memo regarding excess coverage for small model rockets</i> | I | p.79 |
| 8. | Review of Campus Risk Pool Rating Plan for Bond Funded Facilities
<i>The Committee will hear considerations relative to allocations for property and liability costs for bond funded structures and may take action or provide direction.</i> | I | p.88 |
| 9. | Underwriter Meetings Report
<i>The committee is asked review the underwriter meeting report and provides direction as needed.</i> | I | p.89 |
| 10. | Concussion Mitigation Training Program Status
<i>The Committee will receive an update regarding the implementation of the proposed concussion management training.</i> | I | p.122 |
| 11. | Review of Policies and Procedures (Odd Numbered) | A | p.124 |
| | a. No. 1 - Assessments and Disbursements | | |
| | b. No. 3 - Records Retention | | |
| | c. No. 5 - Claims Audits | | |
| | d. No. 7 - Self-Insured Program Funding | | |
| | e. No. 9 - Property Coverage for State-Owned Buildings Leased to Auxiliary Organizations | | |
| | f. No. 11 - CSURMA Operating Budget Process | | |
| | g. No. 13 - Campus Risk Pool Target Reserve Funding Policy | | |
| | h. No. 15 - Responsibilities of Treasurer and Auditor | | |

- i. No. 17 - Reimbursement of Travel Expenses
- j. No. 19 - Campus Risk Pool Claims Settlement Authority
- k. No. 21 - Campus Risk Management Innovation Grant Program

E. COMMITTEE UPDATES

- 1. **AIME Program Update**
The Committee will receive a verbal report of the AIME programs. **I** p.172
- 2. **AORMA Programs Update**
The Committee will receive a verbal report on the AORMA programs. **I** p.173

F. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – A
Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.

- 1. **SFSU Science Building Loss**
- 2. **CSU v. SELF**

G. INFORMATION ITEMS

- 1. **Review of FY 14/15 Long Range Planning Goals** **I** p.174
The Committee will be asked to review and discuss the FY 2014/2015 Long Range planning items.
- 2. **2015 CSURMA Meeting Calendar** **I** p.178
The Committee will review the 2015 CSURMA Meeting Calendar.
- 3. **CSURMA Administrative Service Calendar** **I** p.181
The Committee will review the CSURMA Administrative Service Calendar.
- 4. **CSURMA Executive Committee & Staff Contact List** **I** p.187
The committee will review the contact list, making revisions as appropriate

H. ADJOURNMENT **A**

The next CSURMA Executive Committee meeting is scheduled for Thursday, March 19, 2015 at 2:30 pm in Newport Beach. If you have questions regarding the agenda package, please contact Mimi Long at mlong@alliant.com / (415) 403-1423 or Tevea Him at thim@alliant.com / (415) 403-1416