



# CSURMA EXECUTIVE COMMITTEE MEETING AGENDA

## “This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
2. Frank Mumford, CSU Fullerton Auxiliary Services Corporation, 2600 Nutwood Avenue, Suite 275, Fullerton, CA

Meeting Date: May 8, 2015  
Time: 8:00 AM to 12:00 PM

Primary Location: CSU Chancellor’s Office  
401 Golden Shore, Munitz Room  
Long Beach, CA 90802

Legend: **A** = Action  
**I** = Information

### A. CALL TO ORDER

1. **Approval of the Agenda** A p. 4

### B. PUBLIC COMMENTS

### C. CONSENT CALENDAR

*The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.*

1. **Approval of Minutes – March 19 and 20, 2015** A p. 5  
*The Committee will be asked to approve the minutes from their last meetings.*
2. **Financial Report**
  - a. **Receipt and Review of the Draft Financial Statements at March 31, 2015** A p. 27  
*The Committee will be asked to review and accept the unaudited Financial Statement as March 31, 2015.*
  - b. **Treasurer’s Report dated April 15, 2015** A p. 39  
*The Committee review and accept the Treasurer’s Report dated April 15, 2015.*

### D. GENERAL ADMINISTRATION

1. **Review of FY 15/16 Long Range Action Plan** A p. 41  
*The Committee will be asked to review and approve the FY 15/16 Long Range Action Plan, with revisions as appropriate*

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| 2.  | <b>Review of CSURMA Operational Review Report</b><br><i>The Committee will be asked to review and discuss the report, taking action as necessary</i>   | A | p. 45  |
| 3.  | <b>Insurance and Reinsurance Renewal Report</b><br><i>The Committee will receive a report on the renewals of the excess insurance policies</i>   | I | p. 72  |
| 4.  | <b>CSU Special Events Risk Management Resource Guide (Campuses and Auxiliary Organizations)</b><br><i>The Committee will be asked to review and approve the proposal for the creation of CSU Special Events Risk Management Resource Guide</i>                             | A | p. 74  |
| 5.  | <b>Workers' Compensation Claims Closure Project</b><br><i>The Committee will be asked to review and approve a proposal for continuing the Workers' Compensation Claims Closure Project</i>   | A | p. 78  |
| 6.  | <b>Praesidium Contract for Prevention of Sexual Abuse of Minors</b><br><i>The Committee will be asked to discuss the services provided by Praesidium and provide direction for future utilization</i>  | A | p. 80  |
| 7.  | <b>Workers' Compensation Trends and Benchmarking Proposal</b><br><i>The Committee will be asked to discuss the benefits of membership within CWCI and to delegate authority to the Director of Systemwide Risk Management to pursue membership as appropriate</i>          | A | p. 105 |
| 8.  | <b>Risk Management Innovation Grant Program</b><br><i>The Committee will be asked to review and approve the grant application received by the EHS Directors Affinity Group for specialized safety training</i>   | A | p. 109 |
| 9.  | <b>Policy and Procedure No. 15 – Responsibilities of the Treasurer and the Secretary-Auditor</b><br><i>The Committee will be asked to review and recommend approval to the Board of Directors of changes to Policy and Procedure No. 15</i>                                | A | p. 125 |
| 10. | <b>Form 700 Electronic Filings</b><br><i>The Committee will be asked to discuss the Form 700 electronic filing options available and to direct Staff as appropriate with regard to future utilization</i>  | A | p. 129 |
| 11. | <b>Development of Optional Coverage for the University's Business Personal Property (Campus 86)</b><br><i>The Committee will be asked to discuss, and if appropriate, approve the formation of Campus 86 to schedule high valued Campus property at a lower deductible</i> | A | p. 140 |

- 12. Delegation of Authority to Exercise Program Administration and Brokerage Services Agreement Option** A *p. 141*  
*The Committee will be asked to delegate authority to the Treasurer and Secretary-Auditor to negotiate a four-year option to the current contracts*

**E. AUXILIARY ORGANIZATIONS INSURANCE PROGRAMS**

- 1. AIME Committee Update** I *p. 142*  
*The Committee will receive a verbal report on the AIME program*
- 2. AORMA Programs Update** I *p. 143*  
*The Committee will receive a verbal report on the AORMA programs*

- F. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – A**  
*Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.*

- 1. CSU Fullerton Auxiliary Services / CSURMA coverage dispute with Continental Casualty Company (a CNA Insurance Company)**

**G. INFORMATION ITEMS**

- 1. CSURMA Administrative Service Calendar** I *p. 144*  
**2. 2015 CSURMA Meeting Calendar** I *p. 149*  
**3. CSURMA Executive Committee and Staff Contact List** I *p. 152*

**H. ADJOURNMENT**

*The next CSURMA Executive Committee meeting is scheduled for Friday, September 11, 2015 at 8:30am at the Alliant Office in Newport Beach, CA. If you have questions regarding the agenda package, please contact Mimi Long at [mmlong@alliant.com](mailto:mmlong@alliant.com) / (415) 403-1423 or Tevea Him at [thim@alliant.com](mailto:thim@alliant.com) / (415) 403-1416*