



CSURMA EXECUTIVE COMMITTEE MEETING AGENDA
“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date:	September 11, 2015	Primary Location:	Alliant Insurance Services
Time:	8:30 AM		2180 Harvard Street, Ste 460
			Sacramento, CA 95815

Legend: **A** = Action
I = Information
V = Verbal

A. CALL TO ORDER

1. **Approval of the Agenda** **A** pg. 5

B. PUBLIC COMMENTS

C. CONSENT CALENDAR

The Committee will be asked to take action on the consent calendar items as a group; however, a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

1. **Approval of Minutes – May 8, 2015** **A** pg. 6
The Committee will be asked to approve the minutes from its last meeting.

2. **Financial Report**

a. Receipt and Review of the Draft Financial Statements at June 30, 2015	A	pg. 20
b. Treasurer’s Report at June 30, 2015	A	pg. 28

3. **AIME Claims Administration Service Agreement** **A** pg. 35
The Committee will be asked to approve the new claims administrator for the AIME program

4. **Adoption of CSURMA Executive Committee and Board of Directors 2016 Meeting Calendar** **A** pg. 59
The Committee will be asked to take action to set the Committee’s meeting calendar for 2016



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5. **Appointment of CSURMA Secretary-Auditor** A pg. 61
The Committee will be asked to appoint a new CSURMA Secretary-Auditor

- D. **GENERAL ADMINISTRATION**

1. **Insurance and Reinsurance Renewal Report** A pg. 67
The Committee will receive a report on the completion of insurance renewal negotiations and may take action or provide direction as necessary

2. **Fiscal Year 2016/2017 Campus Risk Pool Program Funding**
 - a. **Campus Risk Pools Actuarial Reports** A pg. 69
Staff will review the draft actuarial studies and accept the reports for use in CSURMA's financial reporting, rate setting, and funding evaluations.

 - b. **FY 2016/17 Rates and Gross Funding Campus Coverage Programs** A pg. 78
The Committee will be asked to recommend to the Board of Directors the campus program rates for the upcoming fiscal year

3. **Pooled Program Funding Status**
 - a. **Campus Risk Pools Funding Status at June 30, 2015** I pg. 87
The Committee will receive a report on the pooled program funding status at June 30, 2015

 - b. **Evaluation of Potential Campus Risk Pool Dividends and Assessments** A pg. 90
The Committee will consider whether to declare a dividend or assessment from the Campus Risk Pool.

4. **Risk Management Innovation Grant Program** A pg. 102
The Committee will be asked to review the grant applications and provide approval as appropriate

5. **Prevention of the Sexual Abuse of Minors Consulting Services** A pg. 126
The Committee will be asked to discuss the September CABO meeting Praesidium presentation and to provide direction to Staff as appropriate

6. **Form 700 Electronic Filing** A pg. 127
The Committee will be asked to discuss and delegate authority to the Secretary/Auditor to negotiate and execute an agreement for the software service providers

7. **Draft Policy and Procedure No. 23 - Additional Covered Party Endorsement** A pg. 140
The Committee will be asked to review the draft policy and procedure and recommend adoption by the Board meeting with changes as necessary.

- 8. **Student Placement Agreement** A pg. 143
The Committee will review the list of key target hosts to be used when developing the master insurance and indemnity language for student placement agreements
- 9. **Insurance Policy Database** A pg. 145
The Committee will be asked to approve the selection of software to be utilized by CSURMA
- 10. **Campus Risk Pool Rating Plan for Bond Funded Facilities** A pg. 154
The Executive Committee will be asked to review how CSURMA allocates the cost of coverage to bond funded facilities.
- 11. **Development of**
 - a. **Development of Optional Coverage for the University’s Business Personal Property (Campus 86)** A pg. 156
The Committee will be asked to review the first draft of the suggested business personal property program design for the FY 16/17 and will be asked to direct staff as appropriate
 - b. **Development of Fine Arts, Archives and Artifacts Program** A pg. 157
The Committee will be asked to discuss the Fine Arts, Artifacts and Archives Program and take action to launch the program mid-year upon completion of the development process and upon a campus’ request for FAAAP coverage.
- 12. **CSURMA Operational Review Report** A pg. 175
The Committee will be asked to review the Operational Review Response Status matrix and take action to accept the matrix as completion of all the recommended items.
- E. **OTHER PROGRAMS**
 - 1. **AORMA Programs Update** I pg. 178
The Committee will receive a verbal report on the AORMA programs
 - 2. **AIME Program Update** I pg. 179
The Committee will receive a verbal report on the AIME
- F. **CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.** A
 - 1. **Student Fee Litigation**
 - 2. **Calderon settlement**
 - 3. **Enrica Chilli update**



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G. INFORMATION ITEMS

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|--|----------|----------------|
| 1. Workers' Compensation Program Claims Closure Initiative Update – Status Update | I | <i>pg. 180</i> |
| 2. CSURMA Support of Systemwide Efforts Related to Mitigation of Concussive Injuries – Progress Report | I | <i>pg. 182</i> |
| 3. CSU / UC Workers' Compensation Summit | I | <i>pg. 184</i> |
| 4. On-Line Education Multi-State Surety Initiative | I | <i>pg. 187</i> |
| 5. Review of FY 2015/2016 Long Range Planning Goals | I | <i>pg. 188</i> |
| 6. CSURMA Administrative Service Calendar | I | <i>pg. 192</i> |
| 7. CSURMA Executive Committee & Staff Contact List | I | <i>pg. 198</i> |

H. ADJOURNMENT

The next CSURMA Executive Committee meeting is scheduled for October 23, 2015 in Long Beach, CA

If you have questions regarding the agenda package, please contact

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